

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FOREIGN AFFAIRS

Tel. No.: 834-4000, 834-4318 Fax No.: 834-3295

Date: July 3, 2023

REQUEST FOR QUOTATION OF PRICES

Sir:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

 Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.

2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.

3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative and

4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.

5. Deadline for Submission of Quotation: July 6, 2023 at 12:00 nn.

QTY.	UNIT	PARTICULARS		AMOUNT
20	unit	Laptop Computer		
		See Attached Purchase Request for Specifications		
		xxxxxxxxxx NOTHING FOLLOWS xxxxxxxxx		
			ABC	₱999,980.00

Company Name / Sup	oplier :
Address and Telepho	ne No:
Email add	:
Contact Person	:
SEVERINO BALIAO Canvasser / Property	Officer