



**DEPARTMENT OF FOREIGN AFFAIRS**

**KAGAWARAN NG UGNAYANG PANLABAS**

**OFFICE OF THE UNDERSECRETARY FOR MULTILATERAL AFFAIRS  
AND INTERNATIONAL ECONOMIC RELATIONS**

**REQUEST FOR QUOTATION OF PRICES**

11 July 2023

Sir/Madam,

The Office of the Undersecretary for Multilateral Affairs and International Economic Relations–Department of Foreign Affairs (OUMAIER-DFA) would like to request a quotation from your company for the following items specified below:

Qty	Unit	Description	Unit Cost	Total Cost (VAT Inclusive)
72	piece	Battery, alkaline, size AA		
592	piece	Battery, alkaline, size AAA		
12	piece	Battery, alkaline, size AAAA		
6	pack	Battery, lithium CR2032 (2s)		
9	piece	Battery, alkaline, size AA rechargeable (2800mah and up)		
74	piece	Battery, alkaline, size AAA rechargeable (1800mah and up)		
6	box	Thumb Tacks, flat, white (50s)		
2	pack	Laminating Sheets (Long, 100s)		
2	pack	Laminating Sheets (70mm x 100mm, 100s)		
60	pack	Linen Cards/Paper (20s)		
20	pack	Photo Paper (20s)		
3	piece	Signature Book w PH/DFA Logo		
12	pack	Index Card (5x8", blank)		
		xx		
			<b>TOTAL ABC</b>	<b>PHP 81,100.00</b>

Kindly submit a signed quotation not exceeding the Approve Budget for the Contract (ABC) **by Friday, 14 July 2023 at 12:00 n.n.**

Company Name / Supplier : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact Number : \_\_\_\_\_  
Address : \_\_\_\_\_  
Email Address : \_\_\_\_\_

RONALD MANTARING  
Canvasser/ OUMAIER Property Officer  
OUMAIER-DFA  
Tel No. +632 88343057  
Email: ronald.mantaring@dfa.gov.ph

**Purchase Request Number 06-06223  
ADDITIONAL TECHNICAL SPECIFICATIONS**

**NON-RECHARGEABLE BATTERIES**

Must be of a reputable/known quality brand to power latest ICT accessories

**THUMB TACKS**



**SIGNATURE BOOK**

Landscape orientation: 29x22cm

Cover: 8.5cm dia. Logo in gold (center)

At least 80 blank pages (special quality paper)

Hard-bound with soft black leather/ette cover and backing

Quantity: three (3)



For further queries, your Office may wish to contact Mr. Ronald Mantaring at telephone number (632) 8834-3057.