PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department OFFICE OF CONSULAR AFFAIRS **PR No.:** 07-02723 **Date:** 25 JUL 2023

Section OCA-FAD **SAI No.:** **Date:**

Stock No.	Unit	ITEM / DESCRIPTION	Quantity	Unit Cost	Total Cost
		OCA Lactation Room Items			
	set	Foldable Room Divider/Movable Modern room divider	4		
	set	3 layer multi-purpose open storage display rack shelf laminated wood	1		
	set	Baby gate small fence barrier (folding)	1		Php 42,000.00
	pc.	Round wall clock (Orange)	1		
	pc.	Wood rectangular mirror (medium size)	1		
	pc.	Lactation room door signage	1		
	pc.	Lactation room signage with location	3		
	pc.	Waterproof changing foam mat pad	2		
	pack	Unscented baby wipes 100 sheet per pack	50		
	pc.	Nursing pillow	2		
	pc.	Plastic trash bin with cover 13L	2		Php 58,000.00
	pc.	Pillow cushion support foot rest	2		
	roll	Roll wallpaper 10 meters x 45 cm	10		
	pc.	Play mat with foam tiles	40		
TOTAL					**Php 100,000.00**

Purpose: OCA's GAD Project Lactation Room Essentials

Requested By:

Signature

Printed Name: **HENRY S. BENSURTO JR.**
Designation: Assistant Secretary