PURCHASE REQUEST

Department of Foreign Affairs
Agency

Shopping

Department: **Office of the Civilian Security** PR No.: 06-03923 Date: 16 JUN 2023

Section : _____ SAI No.: _____ Date : _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	unit	**Laptop Computer**	4	₱49,990.00	₱199,960.00
		Technical Specifications:			
		Processor (CPU): Cores= 4 or higher; Max. Turbo Frequency= 4.50 GHZ or higher			
		Memory: 16GB or 32 GB			
		Primary Storage: 500GB Solid State Drive (SSD)			
		Secondary Storage: 1 TB 7200RPM 2.5" SATA HDD			
		OS: For compatibility of existing fleet, at least Windows 10 Pro, 64-bit or Windows 11 Pro, 64 bit			
		xxxxxxx			
			ABC		**Php 199,960.00**

Purpose:

For official use of OCS, chargeable against MOOE.

	Requested by :	Approved by:
Signature		
Printed Name:	**MA. HALLEY C. TALBO**	**ALAN L. DENIEGA**
Designation:	Property Officer	Assistant Secretary