



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FOREIGN AFFAIRS  
Tel. No.: 834-4000, 834-3279, Fax 834-3295

Date: 05 September 2023

**REQUEST FOR QUOTATIONS OF PRICES**

Sir / Madam:

The Department of Foreign Affairs intends to lease the item/s described below and would like to request a quotation from your company.

Please submit your best offer for the item/s described below, subject to the attached terms and conditions. You may submit your quotation duly signed by you or your authorized representative on or before **8 September 2023, 12:00 NN.**

QTY.	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (VAT INCLUSIVE)
1	unit	<b>Lease of vehicle for the conduct of Gender and Development: Seminar on Anti-Sexual Harassment and Safe Spaces Act from 29 September to 01 October 2023</b>		
		<b>Specifications:</b> <ul style="list-style-type: none"><li>• Route: Manila-Baguio-Tublay-Baguio-Manila</li><li>• Air-conditioned Bus that can accommodate 40 pax</li><li>• Supplier/Transportation Company to provide/shoulder gas, toll fees, meals and room accommodation of the driver</li></ul>		
		XXXXXXXXXXXXXXXXXXXX		
		<b>TOTAL</b>		<b>ABC: Php 120,000.00</b>

COMPANY NAME / SUPPLIER :  
ADDRESS :  
CONTACT NUMBER :  
Email :

  
**MA. REMEDIOS R. DOMINGO**  
Canvasser/Administrative Officer