



# PURCHASE REQUEST

Department of Foreign Affairs  
Agency

Department HRMO PR No.: 08-00323 Date: 04 Aug 2023

Section BWD SAI No.: \_\_\_\_\_ Date: \_\_\_\_\_

Stock No.	Unit	ITEM / DESCRIPTION	Quantity	Unit Cost	Total Cost
	unit	<b>Computer Desktop</b> (shall be a well-known.reputable brand) <b>Monitor:</b> Minimum size: 19 inches <b>Processor:</b> with at least 12M Cache, 3.30 GHz up to 4.30 Ghz processor base frequency or higher <b>Storage Drive:</b> At least 1TB HDD and 256 GB SSD Dual Drive <b>OPERATING SYSTEM:</b> Equivalent or higher than Window 10 pro and Latest propriety 64 Bit operating system with latest and compatible productivity software, Should also be compatible with the Department's existing fleet of computers <b>Memory:</b> Minimum 8gb RAM <b>System Type:</b> 64 bit with Graphic Card, AUDIO 5.1 Channel, Networking/LAN, Wireless LAN & Bluetooth <b>Keyboard and Mouse:</b> Wired Keyboard & USB connector <b>Automatic Voltage Regulator (AVR):</b> Output Voltage 220V AC; 600 Volt-Amperes with Short Circuit Protection	1		
	unit	<b>Laptop:</b> (shall be a well-known/reputable brand) <b>Display:</b> at least 14 inches <b>Processor:</b> with at least 12M Cache, 3.30 GHz up to 4.30 GHz processor base frequency or higher <b>Storage Drive:</b> at least 1TB HDD and 256gb SSD Dual Drive <b>Operating System:</b> Equivalent or higher than Window 10Pro and latest propriety 64 bit operating system with latest and compatible productivity software, should also be compatible with the Department's existing fleet of computers. <b>Memory:</b> 8gb RAM <b>System Type:</b> 64 BIT with graphic card, Internet adapter, Wi-Fi & Bluetooth, Built-in Speaker, Microphone & Camera	1		PHP 173,000.00
	pc	<b>Projector, 1080P full HD 4k Projector Portable, 8500 Lumens</b> Screen Size: Tele: 22" to 259" [0.87 to 10.34 m] ; Wide: 30" to 350" [0.87 to 10.34 m]	1		
	pc	<b>Printer, All-in-one printer, colored, (-Print -Copy -Scan) with 1 set of inks, A4</b>	1		
	pc	<b>Manual Pull Down Projector Screen 94in (50inx80in) 16:9 with stand</b>	1		
	pc	<b>Camera, 18-megapixel, Standard ISO 100 - 6400 (expandable to 12800) with 32gb SD Card</b>	1		
	pc	<b>Sound Bar with Bluetooth / USB / AUX / Line In and Remote Control</b>	1		
	pc	<b>Speaker, wireless, portable, bluetooth, 300mAh</b>	2		PHP 5,000.00
	pc	<b>Television, 55 Inches, Android TV, UHD TV</b>	1		PHP 35,000.00
		xxxxxxxxxxx		total	PHP 213,000.00

Purpose: For official use of the Department Daycare Center

Signature	Requested By: 	Approved By: 
Printed Name:	<b>MARK CHRISTIAN G. SANTOS</b>	<b>CHRISTOPHER B. MONTERO</b>
Designation:	Property Officer	Assistant Secretary, HRMO