



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS

Tel. No.: 834-4000, 834-3279, Fax 834-3295

Date: 11 October 2023

REQUEST FOR QUOTATION OF PRICES

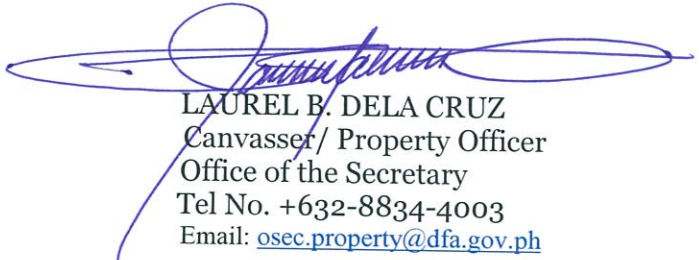
Sir/Madam:

Please submit your lowest price quotation for the following item/s individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER will be served to the supplier. The delivery date will be indicated in the Purchase Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative.
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline of submission of quotations is on **16 October 2023 12:00 noon.**

| QTY | UNIT | PARTICULARS | UNIT COST | TOTAL AMOUNT (VAT INCLUSIVE) |
|-----|------|---|-----------|------------------------------|
| 200 | pcs | Personalized Gift Box – Blue and Gold; Size: W-7.5", L-10", H-5"; with DFA logo (Gold) 3" x 3"; Inner lining: Satin Blue | | |
| 200 | pcs | Customized Crystal Glass; Size: W-5.8", L-8.3", Thickness: ¼" | | |
| 200 | pcs | Customized frame holder, Wood, Height: 7" | | |
| 83 | pcs | Personalized Gift Box – Blue and Gold; Size: W-7.5", L-8", H-2.5"; with DFA logo (Gold) 3" x 3"; Inner lining: Satin Blue | | |
| 83 | pcs | Customized Acrylic Trinket Tray; Size: W-6.25", L-6.25", H-1" | | |
| | | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | | |
| | | | | ABC: Php700,000.00 |

COMPANY NAME / SUPPLIER :
CONTACT PERSON :
CONTACT NUMBER :
ADDRESS :
Email Address :


LAUREL B. DELA CRUZ
Canvasser/ Property Officer
Office of the Secretary
Tel No. +632-8834-4003
Email: osec.property@dfa.gov.ph