



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
OFFICE OF POLICY PLANNING AND COORDINATION

Date: 19 October 2023

REQUEST FOR QUOTATION OF PRICES

Sir:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered the final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASED ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/ Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative and
4. Payment will only be affected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline for submission of quotation 24 October 2023 at 12nn.
6. Any inquiry on the project please contact OPPC's representative, Mr. Jeffry Aranda at jeffry.aranda@dfa.gov.ph.

QTY	UNIT	PARTICULARS	AMOUNT
300	Pcs	Key holder with OPPC Logo	
300	Pcs	Card holder with OPPC Logo	
		ABC	105,000 Php

Very truly yours,



PATRICK A. CHUASOTO
ASSISTANT SECRETARY