



**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF FOREIGN AFFAIRS**  
Tel. No.: 8834-4000, 8834-4318 Fax No.: 8834-3295

Date: 27 October 2023

**REQUEST FOR QUOTATION OF PRICES**

Sir/Madam :

Please submit your formally detailed lowest price quotation form/letter for the following items individually described below, subject to the following conditions:

1. Formal Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative and
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline for Submission of Quotation: **06 November 2023, 12: 00NN**

QUANTITY	UNIT	PARTICULARS	AMOUNT
14	Licenses	<b>PDF TOOL LICENSES</b> <ul style="list-style-type: none"><li>• 1 year License renewal</li><li>• Pro subscription</li><li>• Multi-license (Availabe for Windows and Mac)3</li><li>• Reassignable licenses</li><li>• Integretable with enterprise applications, including but not limited to Microsoft 365 and Share Point</li><li>• Multiple admins can be assigned</li><li>• Open PDFs are protected by Microsoft Information Protection solutions, Including Azure Information Protection and Microsoft 365</li><li>• The Licenses must be from a reputable and well-known brand. Preferably in compliance with :<ul style="list-style-type: none"><li>- ISO14289-1</li><li>- PAd ES Parts 2,3, and 4</li></ul></li></ul>	
			ABC: Php 300,000.00

**Company Name / Supplier :**

**Address and Telephone Number :**

**Contact Person :**

  
**JOLLY JAY N. MARAAN**

Prepared by