PURCHASE REQUEST

Department of Foreign Affairs
Agency

10-12723 16 OCT 2023

Department: UNIO — PR No.: Date:

Section: Admin — SAI No.: Date:

Stock No.	Unit	ITEM / DESCRIPTION	Quantity	Unit Cost	Total Cost
1	Unit	Heavy duty paper shredder machine	2		99,980.00
		125Cl Cross-Cut Shredder			
		Speed (Feet Per Minute): 16			
		Usage: Heavy Use			
		Sheet Capacity: 20			
		Shreds Per Sheet: 397			
1	Unit	65 inch" Smart TV	1		40,000.00
		xxxxxxxxxxxxxxxxxxxxxxxnothing followsxxxxxxxxxxxxxxxxxx			
				TOTAL	139,980.00

Prepared by: ARMANDO ARROYO
Property Officer

Approved by: Ma. Teresa T. Almojuela
MARIA TERESA T. ALMOJUELA
Assistant Secretary