DEPARTMENT OF FOREIGN AFFAIRS
PURCHASE REQUEST

Entity Name: Department of Foreign Affairs | **Fund Cluster: 101101**

Office : **CO MALOLOS**		**PR No.: 2023-10-0020**		Date: NOV 07 2023	
		Responsibility Center Code : 12001130000-15			
Stock/ Property	**Unit**	**Item Description**	**Qty**	**Unit Cost**	**Total Cost**
		SEMI-EXPENDABLE OFFICE EQUIPMENT			
	unit	Industrial Stand Fan	6		
		Specifications:			
		30 inches industrial stand fan			
		With adjustable height up to 165 cm			
		With remote controller			
		With oscillation			
		3-bladed fan with volume control			
		With timer function			
		With builtl-in thermal fuse			
					66,000.00

Purpose:
For official and everyday use at CO's waiting area.

Requested by:	Approved by:
Signature :	
Printed Name **JERKA ANGELIQUE R. CRUZ**	**EDWIN I. CRUZ**
Designation : Property Officer	Acting Head of Consular Office