



Date: 21 November 2023

REQUEST FOR QUOTATION OF PRICES

Sir/Madam:

The Office of United Nations and International Organizations (UNIO), will undertake Procurement of Food and Catering Services for the commemoration of International Humanitarian Law (IHL) Outreach Program in Marawi City tentatively scheduled on 04-05 December 2023.

Name of Project: **Procurement of Food and Catering Services for the Commemoration of the International Humanitarian Law (IHL) Outreach Program 2023 in Marawi City**

Date and Time of Project: **04-05 December 2023**

Approved Budget for the Contract: **Php 300,000.00**

Please submit your lowest price quotation for the following item/s individually described below, subject to the following conditions:

1. Quotations must be accompanied by a detailed quoted proposal for the International Humanitarian Law (IHL) Outreach Program 2023 in Marawi City, inclusive of the food with menu and catering services, as well as photo and video coverage. Quotations submitted to this office will be considered the final offer.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
4. Deadline of submission of quotations is on 23 November 2023, 12:00 NN, subject to the compliance with the Terms of Conditions provided on this Request for Quotation (RFQ).
5. Interested service providers shall also submit a copy of their PHILGEPS Registration and 2023 Mayor's or Business Permit along with the quotation on or before the above specifying deadline of submission of quotation.

ITEM	TOTAL
Food and Catering Services	
<u>1st day to be served at Marawi City Ground Zero</u>	
A.M. Snacks - 100 pax	
Buffet for lunch - 100 pax with minimum seven (7) main courses	
P.M. Snacks - 100 pax	
School near Marawi City Ground Zero	
P.M. Snacks - 100 pax	
<u>2nd day to be served at Marawi City Ground Zero</u>	
Buffet for lunch - 150 pax with minimum seven (7) main courses	
Photo and Video Coverage	
TOTAL	Php 300,000.00

Director Janice Sanchez-Rivera

Canvasser

Office of the United Nations and International Organizations

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