



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FOREIGN AFFAIRS  
Tel No.: 8834-4220

Date: 11 December 2023

**REQUEST FOR QUOTATIONS OF PRICES**

Sir / Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied delivered shall be subject to the usual inspection by the Department's Internal Audit or duly authorized representative and
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline of Submission: 14 December 2023, 12:00NN.

QTY.	UNIT	PARTICULARS	ABC
		<b>PROCUREMENT OF EMERGENCY LIGHTS</b>	<b>Php 300,000.00</b>
100	Pcs	<b>Emergency Light</b> Light Source: 2x3W High Power SMT LED Battery: 12V 9.OAh Sealed Lead Acid Charging: <48 hours Performance Time (at full charge): 8 hours for 2 bulbs 14 hours for 1 bulb (4pcs/ctn)	Php
		<b>Delivery and Warranty</b>  The supplier shall deliver the emergency lights within Fifteen (15) days from the receipt of Notice to Proceed (NTP)  The Supplier warrants that the goods supplied under the Contract are new and unused. Furthermore, the Supplier shall provide a one (1) year warranty against inherent defects.	
		<b>Terms of Payment</b>  The Contractor shall be paid within thirty (30) working days upon the submission of the sales invoice, or its equivalent, and other supporting documents examined by the Office of Financial Management Services-Financial Resource Management Division (OFMS-FRMD). Payments shall be made through List of Due and Demandable Accounts Payable (LDDAP).  All payments shall be inclusive of all applicable taxes and other lawful charges.	
		<b>PROPOSED TOTAL COST</b>	
<b>Conformé:</b>  <b>Company Name</b> : <b>Company Address</b> : <b>Contact No.</b> : <b>Contact Person</b> :			

Prepared by:

  
**ROCY MAE M. LACERNA**  
Engineer III, OAMSS-EMD

Approved by:

  
**GEORGE MARIANO A. SORIANO**  
Acting Director, OAMSS-EMD