REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
Tel No.:

Date: 15 MAY 2023

REQUEST FOR QUOTATIONS OF PRICES

Sir / Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied delivered shall be subject to the usual inspection by the Department's Internal Audit or duly authorized representative and
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. The validity period of the price quoted must appear in the quotation.
6. Dealine of Submission of quotation is on 18 MAY 2023 12 NOON

QTY.	UNIT	PARTICULARS	TOTAL AMOUNT (VAT INCLUSIVE)
		Please refer to the attached Purchase Request	PhP 198,380.00

NOTE: Please specify the TERMS OF PAYMENT and DELIVERY DATE.

COMPANY NAME / SUPPLIER:	
ADDRESS:	
CONTACT NO:	

PREPARED BY:

JETHRO OTTO L. ISIP

PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department: OAMSS-PSSD PR No.: 04-01923 Date: 17 APR 2023

Section: TRANSPORTATION SAI No.: Date:

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total
		TOYOTA WIGO 2018			
	SET	BRAKE PAD	1		
	SET	BRAKE SHOE	1		
	LITER	BRAKE FLUID	1		
	LITER	POWER STEERING FLUID	1		
	LITER	RADIATOR COOLANT	8		
	CAN	MULTI PURPOSE LUBRICANT	1		
	CAN	BRAKE CLEANER	1		
	PIECE	CHAMOIS TOWEL	2		
	LITER	ENGINE OIL	8		
	PIECE	OIL FILTER	2		
	PIECE	FUEL FILTER	2		
	PIECE	SPARK PLUG	9		
	LITER	TIRE BLACK	1		
	PIECE	ELECTRIC TAPE	2		
	SET	BULB DOUBLE CONTACT	2		
	SET	BULB SINGLE CONTACT	2		
	SET	BULB SIGNAL LIGHT	4		
	SET	PEANUT BULB / PARK LIGHT	2		
	PIECE	AIR-CON CABIN FILTER	2		
	POUND/LB	GREASE SYNTHETIC TUB	1		
	PIECE	AUTOMATIC TRANSMISSION FLUID	4		
	LITER	CAR SHAMPOO	4		
	PIECE	1SM GOLD BATTERY (compatible with the existing fleet)	1		
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PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department: **OAMSS-PSSD** PR No.: 04-01923 Date: 17 APR 2023

Section: **TRANSPORTATION** **SAI No.:** Date:

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total
		TOYOTA PRIUS 2017			
	PIECE	DIN 44 GOLD BATTERY (compatible with the existing fleet)	1		
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PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department: OAMSS-PSSD PR No.: 04 - 01923 Date: 17 APR 2023

Section: TRANSPORTATION SAI No.: Date:

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total
		TOYOTA INNOVA 2013 GASOLINE			
	SET	BRAKE PAD	1		
	SET	BRAKE SHOE	1		
	LITER	BRAKE FLUID	1		
	LITER	POWER STEERING FLUID	1		
	LITER	RADIATOR COOLANT	8		
	CAN	MULTI PURPOSE LUBRICANT	1		
	CAN	BRAKE CLEANER	1		
	PIECE	CHAMOIS TOWEL	2		
	LITER	ENGINE OIL	14		
	PIECE	OIL FILTER	2		
	PIECE	FUEL FILTER	2		
	PIECE	SPARK PLUG	8		
	LITER	TIRE BLACK	1		
	PIECE	ELECTRIC TAPE	2		
	SET	BULB DOUBLE CONTACT	2		
	SET	BULB SINGLE CONTACT	2		
	SET	BULB SIGNAL LIGHT	4		
	SET	PEANUT BULB / PARK LIGHT	2		
	PIECE	AIR-CON CABIN FILTER	2		
	POUND/LB	GREASE SYNTHETIC TUB	1		
	PIECE	AIR CLEANER FILTER	2		
	LITER	CAR SHAMPOO	4		
	PIECE	2SM GOLD BATTERY compatible with the existing fleet	1		
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PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department: **OAMSS-PSSD** PR No.: 04 - 01923 Date: 17 APR 2023

Section: **TRANSPORTATION** **SAI No.:** Date:

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total
		TOYOTA INNOVA 2014 GASOLINE			
	SET	BRAKE PAD	1		
	SET	BRAKE SHOE	1		
	LITER	BRAKE FLUID	1		
	LITER	POWER STEERING FLUID	1		
	LITER	RADIATOR COOLANT	8		
	CAN	MULTI PURPOSE LUBRICANT	1		
	CAN	BRAKE CLEANER	1		
	PIECE	CHAMOIS TOWEL	2		
	LITER	ENGINE OIL	14		
	PIECE	OIL FILTER	2		
	PIECE	FUEL FILTER	2		
	PIECE	SPARK PLUG	8		
	LITER	TIRE BLACK	1		
	PIECE	ELECTRIC TAPE	2		
	SET	BULB DOUBLE CONTACT	2		
	SET	BULB SINGLE CONTACT	2		
	SET	BULB SIGNAL LIGHT	4		
	SET	PEANUT BULB / PARK LIGHT	2		
	PIECE	AIR-CON CABIN FILTER	2		
	POUND/LB	GREASE SYNTHETIC TUB	1		
	PIECE	AIR CLEANER FILTER	2		
	LITER	CAR SHAMPOO	4		
	PIECE	2SM GOLD BATTERY (compatible with the existing fleet)	1		
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PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department: **OAMSS-PSSD** PR No.: 04 - 01923 Date: 17 APR 2023

Section: **TRANSPORTATION** **SAI No.:** Date:

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total
		TOYOTA INNOVA 2014 DIESEL			
	SET	BRAKE PAD	1		
	SET	BRAKE SHOE	1		
	LITER	BRAKE FLUID	1		
	LITER	POWER STEERING FLUID	1		
	LITER	RADIATOR COOLANT	8		
	CAN	MULTI PURPOSE LUBRICANT	1		
	CAN	BRAKE CLEANER	1		
	PIECE	CHAMOIS TOWEL	2		
	LITER	ENGINE OIL	14		
	PIECE	OIL FILTER	2		
	PIECE	FUEL FILTER	2		
	LITER	AUTOMATIC TRANSMISSION FLUID	4		
	LITER	TIRE BLACK	1		
	PIECE	ELECTRIC TAPE	2		
	SET	BULB DOUBLE CONTACT	2		
	SET	BULB SINGLE CONTACT	2		
	SET	BULB SIGNAL LIGHT	4		
	SET	PEANUT BULB / PARK LIGHT	2		
	PIECE	AIR-CON CABIN FILTER	2		
	POUND/LB	GREASE SYNTHETIC TUB	1		
	PIECE	AIR CLEANER FILTER	2		
	LITER	CAR SHAMPOO	4		
	PIECE	2SM GOLD BATTERY (compatible with the existing fleet)	1		
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PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department: **OAMSS-PSSD** **PR No.:** 04-01923 Date: 17 APR 2023

Section: **TRANSPORTATION** **SAI No.:** Date:

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total
		TOYOTA GRANDIA 2014 DIESEL			
	SET	BRAKE PAD	1		
	SET	BRAKE SHOE	1		
	LITER	BRAKE FLUID	1		
	LITER	POWER STEERING FLUID	1		
	LITER	RADIATOR COOLANT	8		
	CAN	MULTI PURPOSE LUBRICANT	1		
	CAN	BRAKE CLEANER	1		
	PIECE	CHAMOIS TOWEL	2		
	LITER	ENGINE OIL	16		
	PIECE	OIL FILTER	2		
	PIECE	FUEL FILTER	2		
	LITER	TIRE BLACK	1		
	PIECE	ELECTRIC TAPE	2		
	SET	BULB DOUBLE CONTACT	2		
	SET	BULB SINGLE CONTACT	2		
	SET	BULB SIGNAL LIGHT	4		
	SET	PEANUT BULB / PARK LIGHT	2		
	PIECE	AIR-CON CABIN FILTER	2		
	POUND/LB	GREASE SYNTHETIC TUB	1		
	PIECE	AIR CLEANER FILTER	2		
	LITER	CAR SHAMPOO	4		
	PIECE	3SM GOLD BATTERY **(REVERSE)** compatible with the existing fleet	1		
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PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department: **OAMSS-PSSD** **PR No.:** 04 - 01923 Date: 17 APR 2023 **Date:**

Section: **TRANSPORTATION** **SAI No.:** Date: **Date:**

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total
		TOYOTA HI Ace 2012 DIESEL			
	SET	BRAKE PAD	1		
	SET	BRAKE SHOE	1		
	LITER	BRAKE FLUID	1		
	LITER	POWER STEERING FLUID	1		
	LITER	RADIATOR COOLANT	8		
	CAN	MULTI PURPOSE LUBRICANT	1		
	CAN	BRAKE CLEANER	1		
	PIECE	CHAMOIS TOWEL	2		
	LITER	ENGINE OIL	16		
	PIECE	OIL FILTER	2		
	PIECE	FUEL FILTER	2		
	LITER	TIRE BLACK	1		
	PIECE	ELECTRIC TAPE	2		
	SET	BULB DOUBLE CONTACT	2		
	SET	BULB SINGLE CONTACT	2		
	SET	BULB SIGNAL LIGHT	4		
	SET	PEANUT BULB / PARK LIGHT	2		
	PIECE	AIR-CON CABIN FILTER	2		
	POUND/LB	GREASE SYNTHETIC TUB	1		
	PIECE	AIR CLEANER FILTER	2		
	LITER	CAR SHAMPOO	4		
	PIECE	3SM GOLD BATTERY **(REVERSE)** compatible with the existing fleet	1		**32,805.00**
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