



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE
BAC Resolution No. HO-029-23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT OF OFFICE CLEANING SUPPLIES OF THE OFFICE OF FINANCIAL MANAGEMENT SERVICES (OFMS)

WHEREAS, the Office of Financial Management Services (“OFMS”) intends to procure office cleaning supplies, for its official use;

WHEREAS, OFMS’ procurement, as listed under Purchase Request No. 03-04523, with an Approved Budget for the Contract (“ABC”) of *Ninety Thousand Two Hundred Thirty-Six Pesos and Forty Centavos* (PhP 90,236.40) only, chargeable against OFMS’ 2023 MOOE - Other Supplies and Materials Expenses, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2023;

WHEREAS, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (“RA”) No. 9184 (“IRR,”), otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement, as the OAMSS certified that the items being procured by OFMS are not included in the Procurement Service price list. A copy of Certificate of Non-Availability of Stocks (“CNAS”) from the DBM-PS website is also attached:

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (“RA”) No. 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for three (3) consecutive days, starting on 28 March 2023 to 31 March 2023;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers;

WHEREAS, in response to the solicitation of offers, quotations were received from: **RPD Chem Enterprises** (PhP 19,100.00; *failed, bidder submitted incomplete*

quotation), **Ban Bee Commercial Co. Inc.** (PhP 80,980.00), **999 Clique Enterprises** (PhP 86,694.00) and **CKCO Enterprises**, which submitted the lowest calculated and responsive quotation in the amount of *Seventy-One Thousand Eight Hundred Pesos* (PhP 71,800.00) only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity ("HOPE") resort to Shopping as the alternative method of procurement of office cleaning supplies to **CKCO Enterprises**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 5th day of April 2023, Pasay City.



CHARLIE P. MANANGAN

BAC Chairperson



ZOILO A. VELASCO

BAC Vice-Chairperson



VIOLAFLOR R. ENERLAN-ANCHETA

BAC Provisional Member



MARC THEODORE P. BENIGNO

BAC Alternate Member

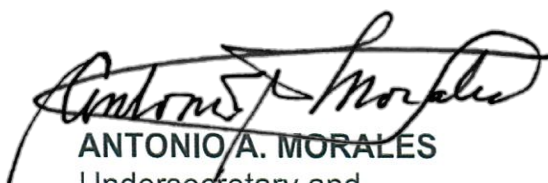


DOMINGO P. NOLASCO

Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES

Undersecretary and
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

5 April 2023

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-029-23**, the Department is awarding the contract on the following project/procurement to your firm, the **CKCO Enterprises**:

Project Title	End-User Unit
PROCUREMENT OF OFFICE CLEANING SUPPLIES OF THE OFFICE OF FINANCIAL MANAGEMENT SERVICES (OFMS)	OFMS

The contract has a total cost of *Seventy-One Thousand Eight Hundred Pesos* (PhP 71,800.00) only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity

CKCO Enterprises
17 Lilac St. West Fairview, Quezon City