



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS
BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-238-23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICIAL USE OF THE DFA DAY CARE

WHEREAS, the Human Resources Management Office (“HRMO”) intends to procure office supplies for the official use of the DFA Day Care;

WHEREAS, the procurement of office supplies for the official use of the DFA Day Care, as listed under Purchase Request No. 08-00423, with an Approved Budget for the Contract (“ABC”) of *One Hundred Seventeen Thousand Six Hundred Fifty-Five Pesos* (PhP 117,655.00) only, chargeable against HRMO’s FY 2023 MOOE under Representation Expenses, is included in the Department’s Annual Procurement Plan (“APP”) for FY 2023;

WHEREAS, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (“RA”) No. 9184 (“IRR”), otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement, as the OAMSS certified that the items being procured by HRMO are not included in the Procurement Service price list. A copy of Certificate of Non-Availability of Stocks (“CNAS”) from the DBM-PS website is also attached;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, Part IV, Item A, Annex “H” of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex “H” of the 2016 revised IRR of RA No. 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) calendar days, from 08 to 13 September 2023;

WHEREAS, in accordance with Item No. (V)(C)(2)(b)(v) of Annex “H” of the IRR, the deadline of submission was extended from 19 until 22 September 2023;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors, namely, Department of Foreign Affairs Multi-Purpose Cooperative (DFAMPC), JCI 28 Non Specialized Wholesale Trading, Marabe Enterprises, JJKE Trading, Ramesh Trading Corp., ACE-J Summit Innovations, Inc., 347 School Supplies Inc., Ber Office Supplies Trading;

WHEREAS, in response to the solicitation of offers, quotations were received from: Department of Foreign Affairs Multi-Purpose Cooperative (DFAMPC) (PhP 137,500.00), CKCO Enterprises (PhP 117,250.00), and **999 Clique Enterprises**, which submitted the lowest calculated and responsive quotation in the amount of *One Hundred Thirteen Thousand Two Hundred Sixty-Five Pesos and Twenty-Five Centavos* (PhP 113,265.25) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of office supplies for the official use of the DFA Day Care to **999 Clique Enterprises**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 9th day of October 2023, Pasay City.


SULPICIO M. CONFIADO
BAC Chairperson


ANTHONY S. AGUIRRE
BAC Vice Chairperson

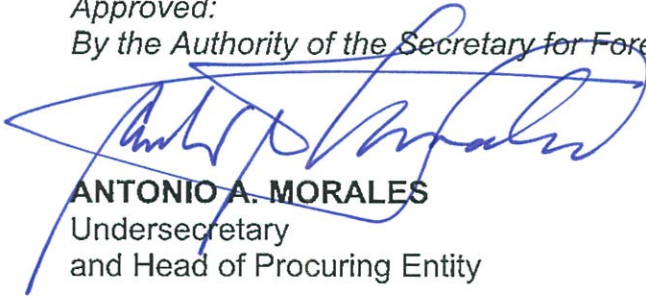

MARC THEODORE P. BENIGNO
BAC Member


ANNA MARIE MAE R. GUERRA
BAC Member


CHRISTOPHER B. MONTERO
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:

A handwritten signature in blue ink, appearing to read 'Antonio A. Morales', is written over the printed name and title. The signature is stylized and somewhat illegible due to its cursive nature.

ANTONIO A. MORALES
Undersecretary
and Head of Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

9 October 2023

Sir/Madam:

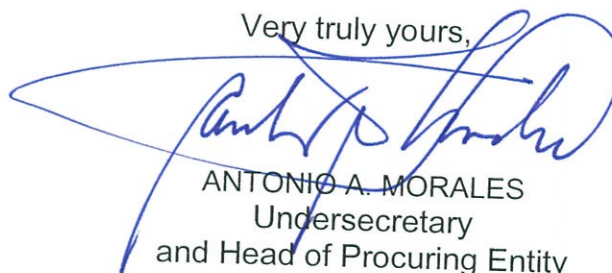
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-238-23**, the Department is awarding the contract on the following project/procurement to your firm, **999 Clique Enterprises**:

Project Title	End-User Unit
PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICIAL USE OF THE DFA DAY CARE	HRMO

The contract has a total cost of *One Hundred Thirteen Thousand Two Hundred Sixty-Five Pesos and Twenty-Five Centavos Pesos* (PhP 113,265.25) only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary
and Head of Procuring Entity

999 Clique Enterprises
10 Bautista St., Panghulo
Malabon City

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