



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

PURCHASE ORDER

DEPARTMENT OF FOREIGN AFFAIRS
MANILA

SOFTWAREONE PHILIPPINES CORPORATION Supplier: (SOFTWAREONE PHILIPPINES CORP. - SAN LORENZO BR.) Address: 11/F 6780 Bldg., Ayala Avenue, San Lorenzo, Makati City		P.O. No. 11-008-23 Date 03-Nov-23
Contact nos: T: 773-3107 M: 0917-148-7848 E: nikki.tumbagahan@softwareone.com		Mode of Procurement Small value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Foreign Affairs - 2330 Roxas Boulevard, Pasay City	Delivery Term: 30 working days
Date of Delivery: n/a	Payment Term: Government Terms

Item No.	Unit	Quantity	Description	Unit Cost	Amount
OAMSS					
Procurement of Meeting Solutions (1 Year License)					
1	License	15	Business License •Host up to 300 participants •Team Chat •Mail and Calendar •Recording transcripts •Company branding •Managed domains	P 7,814.12	P 117,211.82
2	License	2	Webinar License for 500 attendees •Live streaming •Cloud recording •Unlimited webinar sessions up to 30 hours each •Breakout rooms •Practice Session •Webinar Chat and reactions •File Transfer, whiteboard, annotation, closed captioning •Webinar report including registration, attendance, engagement statistics, Q&A, polling, surveys •Session branding	P 26,971.16	P 53,942.32
3	License	1	Webinar License for 1000 attendees xxxxxxxxxxxxxxxx	P 132,901.37	P 132,901.37

(total Amount in Words) Three Hundred Four Thousand Fifty-Five Pesos and Fifty Centavos **P 304,055.50**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *Leonard Caneta*
(Signature over printed name)

(Date)

Very truly yours, *Patrick John U. Hilado*
PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Requisitioning Office/Dept: OAMSS <i>Eric S. Ricafort</i> ERIC S. RICAFORT Acting Director, OAMSS-ICTD	Funds Available: <i>Adora A. Gonzales</i> ADORA A. GONZALES Acting Chief Accountant <i>01.12</i>	Amount: ₱ 304,055.50 ALOBS No.: 2023-11-008750 15 Nov 2023
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PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Requisitioning Office/Dept: ERIC S. RICAFORT Acting Director, OAMSS-ICTD	Funds Available: <i>ADORA A. GONZALEZ</i> ADORA A. GONZALEZ Acting Chief Accountant	Amount: ₱ 304,055.50
		ALOBS No.: 2023-11-008750; 15 Nov 2023