DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DEPARTMENT OF FOREIGN AFFAIRS
Office of Administrative Management Services
RECEIVED
NOV 21 2023
DATE:

PURCHASE ORDER

DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier:	**Department of Foreign Affairs Multi-Purpose Cooperative (DFAMPC), Inc.**	P.O. No.	**11-011-23**
Address:	2330 DFA Building, Roxas Blvd. Pasay City	Date	09-Nov-23
Contact nos:	T: 8834-4939 / 8834-4829 | E: dfampc91@gmail.com	Mode of Procurement	Small value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Department of Foreign Affairs - 2330 Roxas Boulevard, Pasay City	Delivery Term:	30 working days
Date of Delivery:	n/a	Payment Term:	Government Terms

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			HRMO		
1	Set	100	Souvenirs/Tokens for the Honoring of DFA Retirees on 10 November 2023	P 487.50	P 48,750.00
			1 piece of 350ml French Press		
			150g Barako Coffee		
			1 Bottle of 50ml honey		
			1 Hard box packaging		
			xxxxxxxxxxxxxxx		
(total Amount in Words)			Forty-Eight Thousand Seven Hundred Fifty Pesos		**P 48,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Elisha Mitri M. Flores
Administrative Officer, DFAMPC
(Signature over printed name)

(Date)

Very truly yours,

PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Requisitioning Office/Dept: HRMO **CHRISTOPHER B. MONTERO** Assistant Secretary, HRMO	Funds Available: MINDARADAT R. MAMAD CHIEF ACCOUNTANT **JOVY V. FERRER** Acting Chief Accountant	Amount: ₱48,750 ALOBS No.: 2023-11-009188 24 Nov 2023

Created on
10/11/2023

2330 Roxas Blvd., Pasay City, 1300 Philippines
Tel. No. 834 - 4000
www.dfa.gov.ph