



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

Office of Fiscal Management Services

NOV 24 2023

RECEIVED

PURCHASE ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

BY: _____ DATE: _____

Supplier: **999 CLIQUE ENTERPRISES** P.O. No. **11-006-23**
Address: **10 Bautista St. Panghulo, Malabon City** Date **06-Nov-23**
Quezon City
Contact nos: M: 0927-6738748 | E: 999cliqueenterprise@gmail.com Mode of Procurement **Shopping**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Department of Foreign Affairs - 2330 Roxas Boulevard, Pasay City** Delivery Term: **7-40 days**
Date of Delivery: **n/a** Payment Term: **Government Terms**

Item No.	Unit	Quantity	Description	Unit Cost	Amount
HRMO					
1	Set	25	Procurement of Day Care Learning Kit Daycare Learning Kits (common supplies) •1 box pencil with eraser, 12's •6 pieces permanent marker •2 pieces colored marker •2 packs assorted color marker •3 pieces whiteboard marker •4 pieces kid's scissors •3 boxes colored pencils 12's •2boxes crayon, 16's •1 piece small whiteboard •2 sets small whiteboard markers 8 colors with built in eraser •1 piece ballpoint pen (black) •1 piece ballpoint pen (red) •2 pieces clear/transparent tape (24mmx30mm) •1 box fastener, plastic •1 box paperclip 33mm •2 pieces glue stick for kids •1 set acrylic paint, 12's •2 pieces watercolor 12 colores •3 pieces eraser set •2 pieces sharpener for kids •1 piece coloring set for kids, 24 different colors •2 pieces ruler for kids •2 pieces glue bottle •1 pack illustration board, 1/4, 6 pieces •1 pack short folder, 50's •1 pack long folder, 50's •6 pieces box for packaging W32.5 x L29.9 x H6.4cm	P 2,741.61	P 68,540.25
2	Set	25	Daycare Learning Kits (other supplies) •1 pack popsicle sticks, colored, 50pcs •2 pieces clay, 10's •2 pieces double sided tape 24mm x 5m •1 piece sticker paper A4 glossy •1 roll packaging tape, 48mm x 30m •1 pack pompoms 100 pieces mixed color •1 pack paper plates •1 pieces read and master phonics flash cards •3 packs drawing book, 20 sheets •2 pieces blank canvas 8"x10" white black art board •1 set writing book	P 1,789.00	P 44,725.00
				P 113,265.25	

(total Amount in Words) One Hundred Thirteen Thousand Two Hundred Sixty-Five Pesos and Twenty-Five Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
(Signature over printed name)
(Date) _____

Very truly yours, 
PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Requisitioning Office/Dept: **HRMO**

CHRISTOPHER B. MONTERO
Assistant Secretary, HRMO

Funds Available: 
MINORABAT R. MAMAD
JOVY V. FERRER
Acting Chief Accountant

Amount: **₱113,265.25**
2023-11-009377
ALOBS No.: **29 NOV 2023**