



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-346-23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF TWELVE (12) LAPTOPS OF THE OFFICE OF CIVILIAN SECURITY (OCS)

WHEREAS, the Office of Civilian Security (“OCS”) intends to procure twelve (12) laptops for its official use;

WHEREAS, the procurement of twelve (12) laptops, as listed under Purchase Request No. 10-09723, with an Approved Budget for the Contract (“ABC”) of *Five Hundred Ninety-Nine Thousand Nine Hundred Eighty-Eight Pesos* (PhP 599,988.00) only, chargeable against OCS’s FY 2023 MOOE under Semi-Expendable – Information and Communications Technology Equipment, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2023;

WHEREAS, Section 52.1(b) of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks (“CNAS”) from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division (“OAMSS-PSSD”) that the items being procured by OCS are not included in the Procurement Service price list;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 21 November 2023 to 24 November 2023;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors: Hundredfold Trading Corp; Gophertech Corporation; Luxenberg Marketing Inc.; AP Paragon Enterprise; and CKCO Enterprise;


WHEREAS, in response to the solicitation of offers, quotations were received from: Luxenberg Marketing Inc. (PhP 599,940.00; failed), AP Paragon Enterprise (PhP 591,181.44; passed), Gophertech Corporation (PhP 588,000.00; failed), CKCO Enterprise (PhP 564,000.00),, and **Hundredfold Trading Corp.**, which submitted the

lowest calculated and responsive quotation in the amount of *Five Hundred Eighty-Five Thousand Six Hundred Pesos* (PhP 585,600.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of twelve (12) laptops to ***Hundredfold Trading Corp.***, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


ADOPTED, this 11th day of December 2023, Pasay City.


SULPICIO M. CONFIADO
BAC Chairperson

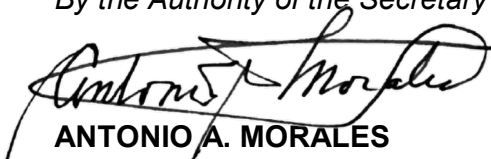

ANTHONY S. AGUIRRE
BAC Vice Chairperson


MARC THEODORE P. BENIGNO
BAC Member


ANNA MARIE MAE R. GUERRA
BAC Member


ALAN L. DENIEGA
Representative of the End-user

Approved:
By the Authority of the Secretary for Foreign Affairs:


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

11 December 2023

Sir/Madam:

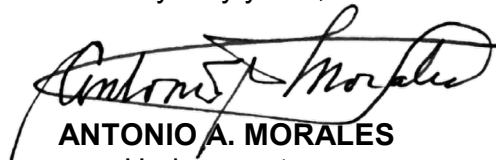
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-346-23**, the DFA is awarding the contract on the following project/procurement to your firm, ***Hundredfold Trading Corp.***:

Project Title	End-User Unit
PROCUREMENT OF TWELVE (12) LAPTOPS OF THE OFFICE OF CIVILIAN SECURITY (OCS)	OCS

The contract has a total cost of *Five Hundred Eighty-Five Thousand Six Hundred Pesos (PhP 585,600.00Five Hundred Eighty-Five Thousand Six Hundred)* only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Hundredfold Trading Corp.
280 Romualdez St. Barangay Daang Bakal
Mandaluyong City, Metro Manila