



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**  
**BAC Resolution No. HO-026-23**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE LEASE OF ICT EQUIPMENT FOR OPCD PERSONNEL**

**WHEREAS**, the Office of Public and Cultural Diplomacy (OPCD) intends to lease twelve (12) all-in-one desktop computers for the official use of OPCD personnel;

**WHEREAS**, the lease of ICT equipment for OPCD personnel, with an Approved Budget for the Contract (ABC) of Seven Hundred Thousand Pesos (PhP 700,000.00) only, chargeable against OUMAIER-CDU FY 2023 MOOE for Rent/Lease Expenses – ICT Machinery and Equipment, is included in the Department’s Annual Procurement Plan (APP) for FY 2023;

**WHEREAS**, Section 53.9 of the 2016 revised Implementing Rules and Regulations (“IRR,” hereinafter) of R.A. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation (RFQ) were sent to at least three (3) potential suppliers/contractors;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: the ISSI Information Technologies Inc. (PhP 596,000.00; failed, bidder is not compliant with the Technical Specifications), and the **Unitech IT Solutions Corp.**, which submitted the lowest calculated and most responsive quotation in the amount of *Six Hundred Eighty – Nine Thousand Four Hundred Seventy – Two Pesos* (PhP 689,472.00) only;


**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Negotiated Procurement as the alternative method of procurement for the lease of ICT equipment for OPCD personnel from **Unitech IT Solutions Corp.**,

subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

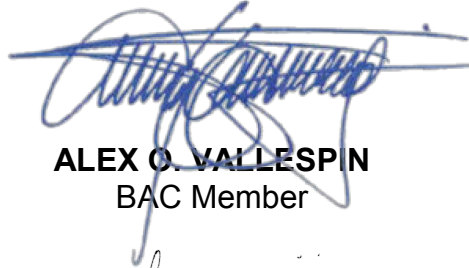
**ADOPTED**, this 29<sup>th</sup> day of March 2023, Pasay City.



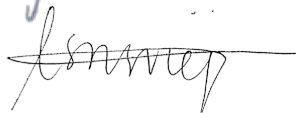
**CHARLIE P. MANANGAN**  
BAC Chairperson



**ZOILO A. VELASCO**  
BAC Vice-Chairperson



**ALEX O. VALLESPIN**  
BAC Member



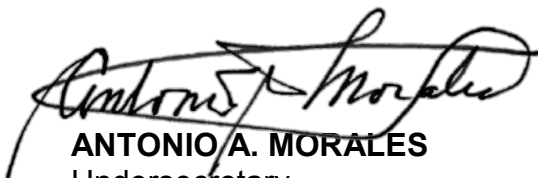
**LYZA MARIA S. VIEJO**  
BAC Member



**ARVIN R. DE LEON**  
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

DFA-UA-BAC-31 | Effectivity Date: 14 June 2022 | Revision: 00

**NOTICE OF AWARD**

29 March 2023

**Sir/Madam:**

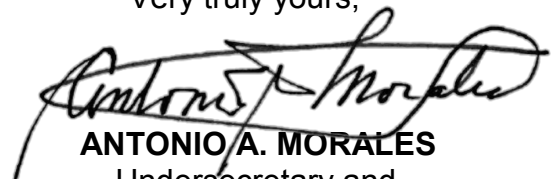
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **HO-026-23**, the Department is awarding the contract on the following project/procurement to your firm, **Unitech IT Solutions Corp.:**

Project Title	End-User Unit
Lease of ICT equipment for OPCD personnel	OPCD

The contract has a total cost of **Six Hundred Eighty – Nine Thousand Four Hundred Seventy – Two Pesos (PhP 689,472.00)** only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity

**Unitech IT Solutions Corp.**

Unit 2A A&L Bldg., 126 N. Domingo St.,  
Pedro Cruz, San Juan City,  
Metro Manila