



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-033-23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.5 (AGENCY-TO-AGENCY) AS ALTERNATIVE METHOD OF PROCUREMENT FOR THE PROCUREMENT OF FORM NO. 51 OFFICIAL RECEIPT (IN CONTINUOUS FORM)

WHEREAS, the Office of Financial Management Services (OFMS) intends to purchase one hundred two thousand four hundred forty – six (102,446) sets of Form No. 51 Official Receipt (in Continuous Form) for the official use of the Collecting Officers manning the Authentication Division of the Office of Consular Services in DFA-ASEANA;

WHEREAS, the procurement of Form no. 51 Official Receipt (in Continuous Form), as listed under Purchase Request No. 03-04623, by OFMS, with an Approved Budget for the Contract (ABC) in the total amount of Seven Hundred Twelve Thousand Pesos (Php 712,000.00) only, is included in the Department's Supplemental Annual Procurement Plan (SAPP) for FY 2023;

WHEREAS, Section 53.5 of the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows negotiated procurement as a method of procurement from another agency of the Government;

WHEREAS, Annex H(V)(5)(a) of the IRR states that Agency-to-Agency Agreements shall be governed by the IRR, unless otherwise provided by a special law, such as in the case of Printing Services from Recognized Government Printers and Procurement of Common-use Supplies and Equipment from the DBM-PS;

WHEREAS, Annex A of Appendix 20 lists the accountable forms identified by the recognized government printers, which includes official receipts;

WHEREAS, Appendix 20(1.2) of the IRR states that the printing of Accountable Forms and Sensitive High Quality/Volume Requirements shall only be undertaken by the recognized government printers, namely: Bangko Sentral ng Pilipinas (BSP), National Printing Office (NPO), and APO Production Unit, Inc.;

WHEREAS, pursuant to Appendix 20(4.4) of the IRR, Requests for Quotation dated 24 March 2023 were sent to the BSP, NPO, and APO Production Unit, Inc.;

WHEREAS, in response to the solicitation of offers, quotations were received from: the Bangko Sentral ng Pilipinas (BSP) (failed, bidder is unable to provide the request as their current production capacity is dedicated to the production of banknotes and judicial forms); the National Printing Office (NPO) (Php 711,999.70);

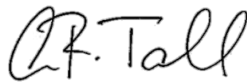
and the **APO Production Unit, Inc.**, which submitted the lowest calculated and most responsive quotation in the amount of *Six Hundred Eleven Thousand Six Hundred Thirty – Eight Pesos and 72/100* (PhP 611,638.72) only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) to resort to Negotiated Procurement (Agency-to-Agency) as an alternative method of procurement for the procurement of Form no. 51 Official Receipt (in Continuous Form) from the **APO Production Unit, Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

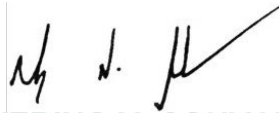
ADOPTED, this 24th day of April 2023 at Pasay City.



CHARLIE P. MANANGAN
BAC Chairperson



ARMAN R. TALBO
BAC Vice-Chairperson



ARIZ SEVERINO V. CONVALECER
BAC Member



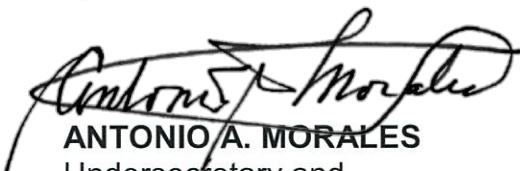
CONRADO B. DEMDEM, JR.
BAC Member



DOMINGO P. NOLASCO
Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:



ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DFA-UA-BAC-31 | Effectivity Date: 14 June 2022 | Revision: 00

NOTICE OF AWARD

24 April 2023

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **HO-033-23**, the Department is awarding the contract on the following project/procurement to your firm, ***APO Production Unit, Inc.***:

Project Title	End-User Unit
Procurement of Form no. 51 Official Receipt (in Continuous Form)	OFMS

The contract has a total cost of ***Six Hundred Eleven Thousand Six Hundred Thirty – Eight Pesos and 72/100 (PhP 611,638.72)*** only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity

APO PRODUCTION UNIT, INC.

2nd Floor PIA Bldg. Visayas Ave.,
Brgy. Vastra, Quezon City