



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO-051-23**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF PDF TOOL LICENSES FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR CIVILIAN SECURITY AND CONSULAR AFFAIRS (OUCSCA)**

**WHEREAS**, the Office of the Undersecretary for Civilian Security and Consular Affairs (“OUCSCA”) intends to procure, for one year subscription, five (5) PDF tool licenses, for its official use;

**WHEREAS**, OUCSCA’s procurement of PDF tool licenses as listed in its Purchase Request No. 03-10023, with an Approved Budget for the Contract (“ABC”) in the amount of *One Hundred Thousand Pesos* (Php 100,000.00) only, chargeable against OUCSCA’s FY 2023 MOOE for Other Subscription Expenses, is included in the Department’s Annual Procurement Plan (“APP”) for CY 2023;

**WHEREAS**, Section 53.9 of the 2016 Revised Implementing Rules and Regulations (“IRR”) of R.A. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as an alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement, and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPs”) website for three (3) consecutive days, starting on 14 April 2023 to 18 April 2023;

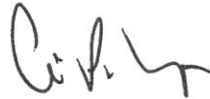
**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: *Ynzal Marketing Corp.* (PhP 92,500.00), *Tiger Consulting and Software Dev’t Inc.* (PhP 38,975.00: failed, non-compliance to TOR) and **First Datacorp**, which submitted the lowest calculated and responsive quotation in the total amount of

Sixty-Five Thousand Pesos (PhP 65,000.00) only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (“HOPE”) resort to Negotiated Procurement as the alternative method of procurement for five (5) PDF tool licenses by OUCSCA to **First Datacorp** subject to the above-mentioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 15<sup>th</sup> day of May 2023, Pasay City.



**CHARLIE P. MANANGAN**  
BAC Chairperson




**ZOILLO A. VELASCO**  
BAC Vice-Chairperson



**VIOLAFLOR R. ENERLAN-ANCHETA**  
BAC Provisional Member



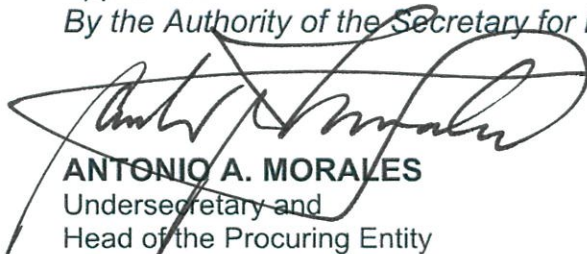
**MARC THEODORE P. BENIGNO**  
BAC Alternate Member



**JESUS S. DOMINGO**  
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

15 May 2023

**Sir/Madam:**

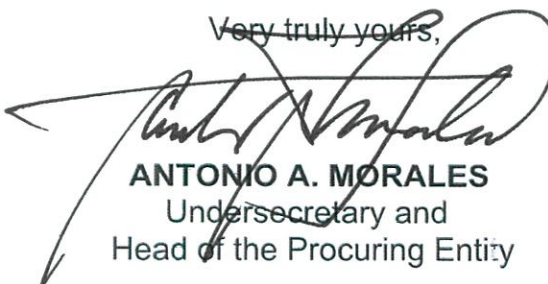
Please be informed that upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-051-23** the Department is awarding the contract on the following project/procurement to your firm, **First Datacorp**:

Project Title	End-User Unit
<b>PROCUREMENT OF PDF TOOL LICENSES FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR CIVILIAN SECURITY AND CONSULAR AFFAIRS (OUCSCA)</b>	OUCSCA

The contract has a total cost of **Sixty-Five Thousand Pesos (PhP 65,000.00)** only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity

**First Datacorp**

3/F Citibank Center, 8741 Paseo de Roxas,  
Bel-Air, Makati City