DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DEPARTMENT OF FOREIGN AFFAIRS
Office of Fiscal Management
JUN 08 2023
By: Time:

PURCHASE ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier:	**FIRST DATACORP**	P.O. No.	**05-003-23**
Address:	3rd Floor, Citibank Centre 8741 Paseo de Roxas, Makati City	Date	15-May-23
Contact nos:	T: 8893-6657 | E: fdc@first-datacorp.com	Mode of Procurement	Small value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Department of Foreign Affairs - 2330 Roxas Boulevard, Pasay City	Delivery Term:	7-15 days
Date of Delivery:	n/a	Payment Term:	Government Terms

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			OUCSCA		
1	License	5	PDF Software (Acrobat Pro for teams)	P 13,000.00	P 65,000.00
			•1 year subscription		
			•1 product key - multiple users		
			•Read, create, edit, organize, sign, export, protect, and convert Portable Document Format (PDF)		
			xxxxxxxxxxxxxxxxxxxx		
(total Amount in Words)			Sixty-Five Thousand Pesos		**P 65,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

SHEREE LYN B. LEPASOPAO
(Signature over printed name)

(Date)

Very truly yours,

KERWIN ORVILLE C. TATE
Executive Director, OAMSS

Requisitioning Office/Dept: OUCSCA **JESUS S. DOMINGO** Acting Undersecretary, OUCSCA	Funds Available: **JOVY V. FERRER** Acting Chief Accountant	Amount: ₱ 65,000.00 ALOBS No.: 2023-06-00445

2330 Roxas Blvd., Pasay City. 1300 Philippines
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