



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO-116-23**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE LEASE OF ICT EQUIPMENT FOR THE OFFICIAL USE OF THE INTELLIGENCE AND SECURITY UNIT (ISU)**

**WHEREAS**, the Intelligence and Security Unit (“ISU”) intends to procure the lease of ICT equipment for its official use;

**WHEREAS**, the lease of ICT Equipment as listed under the Purchase Request No. 06-00723, with an Approved Budget for the Contract (“ABC”) of *Four Hundred Sixty-Five Thousand Pesos* (PhP 465,000.00) only, chargeable against ISU’s FY 2022 (Continuing Appropriations) and FY 2023 MOOE under Rents – ICT Machinery and Equipment, is included in the Department’s Supplemental Annual Procurement Plan for FY 2023;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 15 June 2023 to 19 June 2023;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely; Workswell Enterprises, Inc.; Infoworx, Inc.; and Print Depot, Inc.;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: Workswell Enterprises, Inc. (PhP 361,680.00; failed, did not meet technical specifications); Infoworx, Inc. (PhP 429,500.00; failed, did not meet technical specifications); and **Print Depot, Inc.**, which submitted the lowest calculated and responsive quotation in the amount of *Four Hundred Sixty-Five Thousand Pesos* (PhP 465,000.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the lease of ICT Equipment to **Print Depot, Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 27<sup>th</sup> day of June 2023, Pasay City.



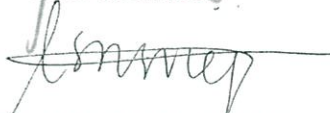
**CHARLIE P. MANANGAN**  
BAC Chairperson



**ANTHONY S. AGUIRRE**  
BAC Alternate Vice Chairperson



**ALEX O. VALLESPIN**  
BAC Member



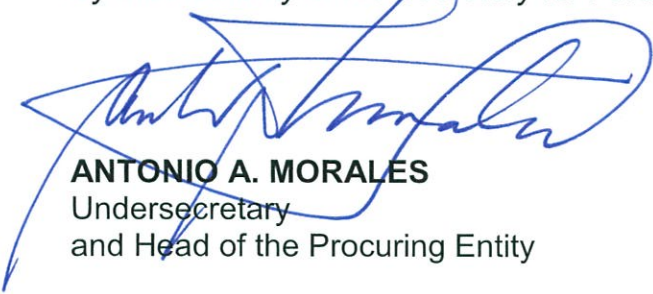
**LYZA MARIA S. VIEJO**  
BAC Member



**RAYMUND G. TOLEDO**  
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

27 June 2023

Sir/Madam:

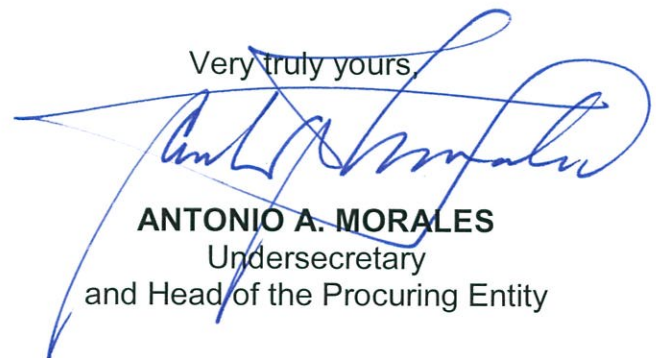
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-116-23**, the DFA is awarding the contract on the following project/procurement to your firm, **Print Depot, Inc.:**

Project Title	End-User Unit
LEASE OF ICT EQUIPMENT FOR THE OFFICIAL USE OF THE INTELLIGENCE AND SECURITY UNIT (ISU)	ISU

The contract has a total cost of *Four Hundred Sixty-Five Thousand Pesos* (PhP 465,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity

**Print Depot, Inc.**

2/F Dao Bldg. 189 Salcedo St.  
Legaspi Village, Makati City

2330 Roxas Blvd., Pasay City, 1300 Philippines  
Tel. No. 834 - 4000  
[www.dfa.gov.ph](http://www.dfa.gov.ph)