

Travel with the Pros!



DATE: August 11, 2023

TO: **Mr. Christopher B. Montero**
Assistant Secretary
DEPARTMENT OF FOREIGN AFFAIRS
Human Resources Management Office

RE: **BUS RENTAL SERVICE CONTRACT AGREEMENT**

Dear Montero,

Warm greetings from ProPrime Travel and Tourism Services Inc!

We, the ProPrime Travel and Tourism Services Inc. as currently the official managing office of King Yang Transport, commits to provide our clients with the most dependable tour services in every step of the way. We go over all details to guarantee safe trips as well as to provide our clients the most comfortable and enjoyable experience.

Please find here the details for the bus rental service for your group/company as follows:

Group/Company Name: DEPARTMENT OF FOREIGN AFFAIRS
Human Resources Management Office

Point Person: Mark Christian Santos, 09610943578

Travel Date/s: September 2-3, 2023

Time of Pick-up: 05:30 AM

Pick Up Location: DFA Building, Pasay City

Destination/s: Caliraya Resort Club, Lumban, Laguna

Tour Duration: 2 Days 1 Night

Contract Rate

| QUANTITY | PARTICULARS | UNIT PRICE | LINE TOTAL |
|----------|------------------|----------------------------|---------------------|
| 4 | Tourist Bus 2D1N | ₱ 43,000.00 | ₱ 172,000.00 |
| | | | ₱ - |
| | | | ₱ - |
| | | VAT INCLUSIVE TOTAL | ₱ 172,000.00 |

Inclusions:

- Tourist Bus Standard with 49 Regular Seats, 32 inches LED TV, DVD Player, Videoke System, Stereo & PA System, Spacious Luggage Rack, Insurance On-Board, Professional and Fully Vaccinated Drivers, Guaranteed Clean and Sanitized.
- Fuel and Driver's Fee
- Roundtrip Toll Fees and Skyway
- Driver's Meal & Accommodation
- Parking Fees

Exclusions:

- Driver's Tipping at Client's discretions but favorable

Office: 2/F Unit 21 Antonio Bldg., F. Manalo Street corner Caruncho Avenue, Pasig, 1600 Metro Manila
 Garage: #295 M.L. Quezon Street Purok 4 Lower Bicutan Taguig City Philippines 1632
 Land Line: 02-8330-1758
 Call/Text/Viber: 0917-8423902 / 0917-6264074 (Globe) / 0922-8423902/ 0917-8010061
 FB Messenger: /KingYangToursAndTransport and /ProPrimeTravel

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Terms:

Send Bill Arrangement thru Government Payment System (30 to 60 Days)

Bank Details

| Bank | Bank of the Philippine Islands (BPI) | Land Bank of the Philippines |
|----------------|---|---|
| Account Name | ProPrime Travel and Tourism Services Inc. | ProPrime Travel and Tourism Services Inc. |
| Account Number | 4131-0050-38 | 1641-1094-83 |
| Branch | Pasig Branch | C. Raymundo Pasig |
| Account Type | Current Account | Savings Account |

CANCELLATION POLICY:

All cancellations shall be made in writing. 10% deposit will be forfeited if cancellation is made three (3) working days before the actual date of the trip. Full amount of the contracted rate for cancellations made twenty-four hours (24) before the actual date of the trip.

Should the trip be cancelled or postponed due to fortuitous events or "acts of God", acts of war, civil disturbance, riots, mutiny, social unrest, and other similar incidents that cannot be reasonably prevented, then both parties shall agree to conduct further negotiations for the rescheduling of the trip.

Client should be responsible in cancelling the event, if the bus leaves the garage going to the pick-up point without prior advance notice for whatever reason, then 50% of the total contract price shall be billed at once.

Foregoing considered; we shall appreciate it very much if you will signify your conformity on the space provided hereunder as this shall serve as our contract agreement.

CONFORME:


JULIET M. MILLAMINA
 CEO/ General Manager

11 AUG 2023


CHRISTOPHER B. MONTERO
 Assistant Secretary, HRMO

Signature Over Printed Name
 11 AUG 2023

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