



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO-196-23**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF PHOTOGRAPHY EQUIPMENT FOR THE OFFICIAL USE OF THE OFFICE OF PUBLIC AND CULTURAL DIPLOMACY (OPCD)**

**WHEREAS**, the Office of Public and Cultural Diplomacy (“OPCD”) intends to procure photography equipment for its official use;

**WHEREAS**, the procurement of photography equipment for the official use of OPCD, as listed under Purchase Request No. 07-01023, with an Approved Budget for the Contract (“ABC”) of *Five Hundred Fifty – Six Thousand Pesos* (PhP 556,000.00) only, chargeable against OSEC’s FY 2022 Continuing Appropriation – Capital Outlay under Information and Communications Technology (ICT) Equipment, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2023;

**WHEREAS**, Section 52.1(b) of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

**WHEREAS**, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks (“CNAS”) from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division (“OAMSS-PSSD”) that the items being procured by OPCD are not included in the Procurement Service price list;

**WHEREAS**, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 28 July 2023 to 02 August 2023;

**WHEREAS**, in accordance with Item No. (V)(C)(2)(b)(v) of Annex “H” of the IRR, the deadline of submission was extended from 29 August 2023 until 01 September 2023;

**WHEREAS**, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: CKCO Eterprises (PhP 492,000.00; failed, Bidder is not compliant with the Technical Specifications), KOBIS Customer First Trading (PhP 543,555.52; failed Bidder is not compliant with the Technical Specifications), and **Henry's Professional Photo Marketing Inc**, which submitted the lowest calculated and responsive quotation in the amount of *Five Hundred Twenty – Eight Thousand Seven Hundred Forty – Four Pesos and 54/100* (PhP 528,744.54) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (“HoPE”) resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of photography equipment for the official use of OPCD to **Henry's Professional Photo Marketing Inc**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 10<sup>th</sup> day of October 2023, Pasay City.

  
**SULPICIO M. CONFIADO**  
BAC Chairperson

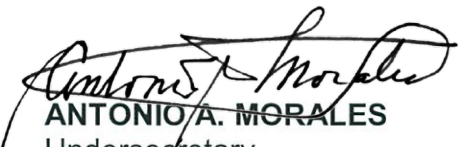
**ANTHONY S. AGUIRRE**  
BAC Vice Chairperson

  
**MARC THEODORE P. BENIGNO**  
BAC Member

  
**ANNA MARIE MAE R. GUERRA**  
BAC Member

  
**ARVIN R. DE LEON**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:

  
**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity



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**NOTICE OF AWARD**

**10 October 2023**

**Sir/Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-196-23**, the Department is awarding the contract on the following project/procurement to your firm, **Henry’s Professional Photo Marketing Inc:**

Project Title	End-User Unit
<b>PROCUREMENT OF PHOTOGRAPHY EQUIPMENT FOR THE OFFICIAL USE OF THE OFFICE OF PUBLIC AND CULTURAL DIPLOMACY (OPCD)</b>	OPCD

The contract has a total cost of *Five Hundred Twenty – Eight Thousand Seven Hundred Forty – Four Pesos and 54/100* (PhP 528,744.54) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity

**Henry’s Professional Photo Marketing Inc**  
P Gomez St 310, Barangay 306  
Quiapo, City of Manila