



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-221-23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF CHRISTMAS CARDS AND ENVELOPES FOR THE OFFICIAL USE OF THE SECRETARY FOR FOREIGN AFFAIRS

WHEREAS, the Office of the Secretary ("OSEC") intends to procure Christmas cards and envelopes for its official use;

WHEREAS, the procurement of Christmas cards and envelopes, as listed under Purchase Request No. 06-03623, with an Approved Budget for the Contract ("ABC") of *Three Hundred Fifty Thousand Pesos* (PhP 350,000.00) only, chargeable against OSEC's FY 2023 MOOE under Representation Expenses, is included in the Department's Supplemental Annual Procurement Plan ("SAPP") for FY 2023;

WHEREAS, Section 53.9 of the revised Implementing Rules and Regulations of Republic Act ("RA") No. 9184 ("IRR"), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 30 June 2023 to 06 July 2023;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation ("RFQ") were also sent to at least three (3) potential suppliers/contractors;

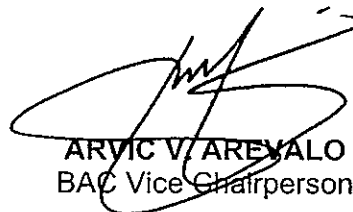
WHEREAS, in response to the solicitation of offers, quotations were received from: Redpalm Office Supplies and Equipment Trading (PhP 254,400.00; *the materials presented did not comply with the technical specifications required*), and **Innovation Printshoppe, Inc.**, which submitted the lowest calculated and responsive quotation in the amount of *Two Hundred Sixty-Nine Thousand Nine Hundred Ten Pesos* (PhP 269,910.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity ("HOPE") resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of Christmas cards and envelopes to ***Innovation Printshoppe, Inc.***, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 9th day of October 2023, Pasay City.



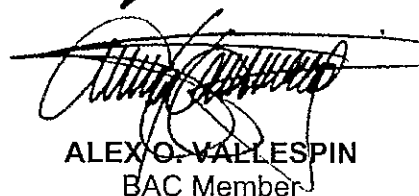
SULPICIO M. CONFIADO
BAC Chairperson




ARVIC V. AREVALO
BAC Vice Chairperson



CONRADO B. DEMDEM, JR.
BAC Member

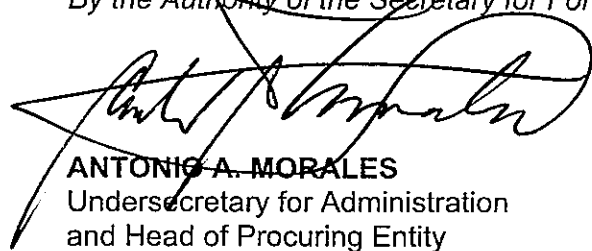


ALEX O. VALLESPIN
BAC Member



BERNADETTE THERESE C. FERNANDEZ
Representative of the End-user

Approved:
By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES
Undersecretary for Administration
and Head of Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

9 October 2023

Sir/Madam:

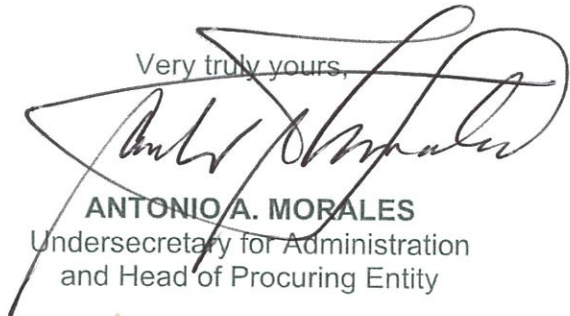
Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-221-23**, the Department is awarding the contract on the following project/procurement to your firm, ***Innovation Printshoppe, Inc.***:

Project Title	End-User Unit
THE PROCUREMENT OF CHRISTMAS CARDS AND ENVELOPES FOR THE OFFICIAL USE OF THE SECRETARY FOR FOREIGN AFFAIRS	OSEC

The contract has a total cost of *Two Hundred Sixty-Nine Thousand Nine Hundred Ten Pesos* (PhP 269,910.00) only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary for Administration
and Head of Procuring Entity

Innovation Printshoppe, Inc.
APM Bldg., 2225 Concha St.
San Andres Bukid, Manila