



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS
BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-225-23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF FOURTEEN (14) UNITS OF LAPTOPS FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR CIVILIAN SECURITY AND CONSULAR AFFAIRS (OUCSCA)

WHEREAS, the Office of the Undersecretary for Civilian Security and Consular Affairs ("OUCSCA") intends to procure fourteen (14) units of laptops for its official use;

WHEREAS, the procurement of fourteen (14) units of laptops, as listed under Purchase Request No. 09-03223, with an Approved Budget for the Contract ("ABC") of *Six Hundred Ninety-Nine Thousand Nine Hundred Eighty-Six Pesos* (PhP 699,986.00) only, chargeable against OUCSCA's FY 2023 MOOE under Information and Communication Technology Equipment, is included in the Department's Supplemental Annual Procurement Plan ("SAPP") for FY 2023;

WHEREAS, Section 52.1(b) of the Revised Implementing Rules and Regulations of Republic Act ("RA") No. 9184 ("IRR"), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement, as the Office of Asset Management and Support Services – Property and Support Services Division (OAMSS-PSSD) certified that the items being procured by OUCSCA are not included in the Procurement Service price list;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations ("IRR") of Republic Act ("RA") No. 9184, a Request for Quotation ("RFQ") was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 29 September 2023 to 04 October 2023;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex "H" of the IRR, separate Requests for Quotation ("RFQ") were also sent to at least three (3) potential suppliers/contractors: Hundredfold Trading Corp, ENJ Corp Asia Inc., Richmark Computer Sales and Services, Gophertech Corporation, and CKCO Enterprises;

WHEREAS, in response to the solicitation of offers, quotations were received from the following:

Richmark Computer Sales and Services	PhP694,400.00 PASSED	Sufficient
Hundredfold Trading Corp.	PhP683,200.00 PASSED	Sufficient, compliant with the technical specifications required.
ENJ Corp. Inc.	PhP679,000.00 FAILED	Not compliant with specifications required.
CKCO Enterprises	PhP671,860.00 FAILED	Not compliant with specifications required.
Gophertech Corporation	PhP658,000.00 FAILED	Not compliant with specifications required.

WHEREAS, *Hundredfold Trading Corp.*, which submitted the lowest calculated and responsive quotation in the amount of *Six Hundred Eighty-Three Thousand Two Hundred Pesos* (PhP 683,200.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity ("HoPE") resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of fourteen (14) units of laptops to ***Hundredfold Trading Corp.***, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 26th day of October 2023, Pasay City.


SULPICIO M. CONFIADO
BAC Chairperson

ANTHONY S. AGUIRRE
BAC Vice Chairperson


MARC THEODORE P. BENIGNO
BAC Member



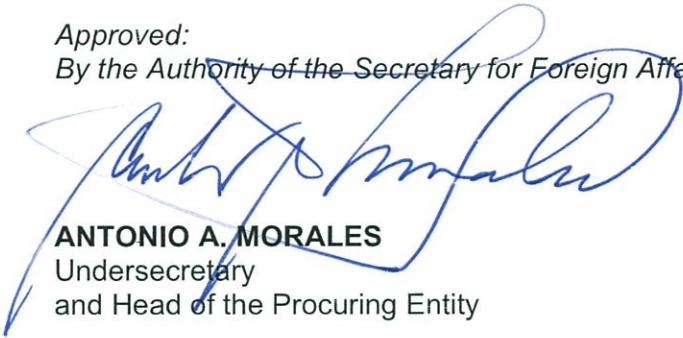
ANNA MARIE MAE R. GUERRA
BAC Member



JESUS S. DOMINGO
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

26 October 2023

Sir/Madam:

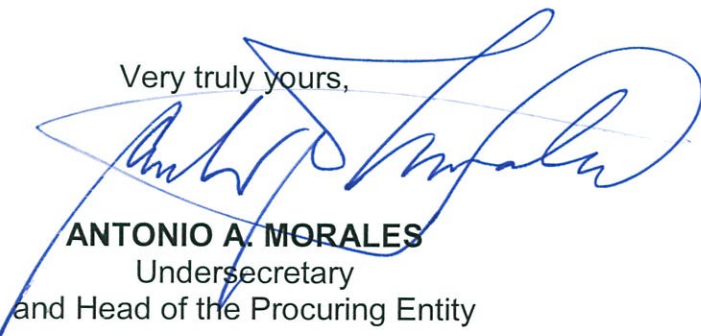
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-225-23**, the DFA is awarding the contract on the following project/procurement to your firm, ***Hundredfold Trading Corp.***:

Project Title	End-User Unit
PROCUREMENT OF FOURTEEN (14) UNITS OF LAPTOPS FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR CIVILIAN SECURITY AND CONSULAR AFFAIRS (OUCSCA)	OUCSCA

The contract has a total cost of *Six Hundred Eighty-Three Thousand Two Hundred Pesos* (PhP 683,200.00) only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Hundredfold Trading Corp.
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Mandaluyong City, Metro Manila

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