



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-230-23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR PROCUREMENT OF SERVICE PROVIDER TO CONDUCT COMPETITIVE EXAMINATION FOR THE HIRING OF FOREIGN SERVICE STAFF OFFICER IV AND FOREIGN SERVICE STAFF EMPLOYEE III

WHEREAS, the Human Resources Management Office (“HRMO”) intends to procure a service provider to conduct a competitive examination for the hiring of Foreign Service Staff Officer IV and Foreign Service Staff Employee III, which is tentatively scheduled in the 4th quarter of 2023;

WHEREAS, the procurement of service provider to conduct competitive examination for the hiring of Foreign Service Staff Officer IV and Foreign Service Staff Employee III, with an Approved Budget for the Contract (“ABC”) of *Three Hundred Thousand Pesos* (PhP 300,000.00) only, chargeable against HRMO’s FY 2023 MOOE under Consultancy Services, is included in the Department’s Annual Procurement Plan (“APP”) for FY 2023;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

WHEREAS, Part IV, Item A, Annex “H” of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 27 September 2023 to 02 October 2023;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Center for Educational Measurement, Inc., Psychological Resources Center, and LAM Personnel Compumetrics Center;

WHEREAS, in response to the solicitation of offers, a single calculated and responsive quotation was received from **Center for Educational Measurement, Inc.**, in the amount of *Four Hundred Pesos* (PhP 400.00) only per examinee, the total amount of the contract shall not to exceed the ABC;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity ("HoPE") resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of service provider to conduct competitive examination for the hiring of Foreign Service Staff Officer IV and Foreign Service Staff Employee III to **Center for Educational Measurement, Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 26th day of October 2023, Pasay City.


SULPICIO M. CONFIADO
BAC Chairperson


ARVIC V. AREVALO
BAC Vice Chairperson


NOEL L. RODRIGUEZ
BAC Member


JUDY B. RAZON
Alternate BAC Member


CHRISTOPHER B. MONTERO
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

26 October 2023

Sir/Madam:

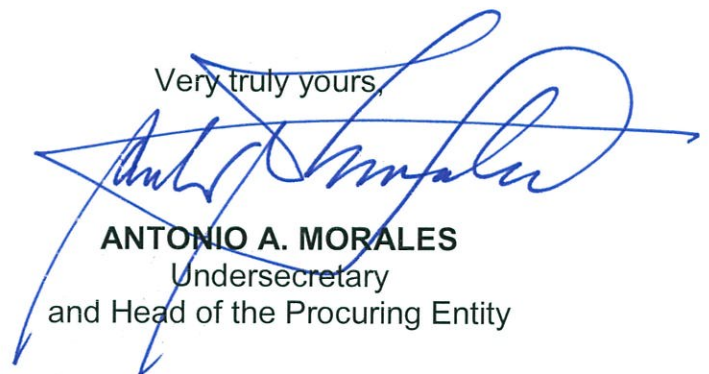
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-230-23**, the DFA is awarding the contract on the following project/procurement to your firm, ***Center for Educational Measurement, Inc.***:

Project Title	End-User Unit
PROCUREMENT OF SERVICE PROVIDER TO CONDUCT COMPETITIVE EXAMINATION FOR THE HIRING OF FOREIGN SERVICE STAFF OFFICER IV AND FOREIGN SERVICE STAFF EMPLOYEE III	HRMO

The contract has a total cost of *Four Hundred Pesos* (PhP 400.00) only per examinee, the total amount of the contract shall not to exceed the Approved Budget for the Contract (“ABC”), inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Center for Educational Measurement, Inc.
33/F Cityland Pasong Tamo Tower, 2210 Chino
Roces Ave., Pio Del Pilar, Makati City