



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-243-23

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR PROCUREMENT OF 100 POTS OF POINSETTIA PLANTS FOR THE OFFICIAL USE OF THE OFFICE OF THE SECRETARY (OSEC)**

**WHEREAS**, the Office of the Secretary ("OSEC") intends to procure 100 pots of poinsettia plants for its official use;

**WHEREAS**, the procurement of 100 pots of poinsettia plants for official use of OSEC, as listed under Purchase Request No. 08-03723, with an Approved Budget for the Contract ("ABC") of *Seventy Thousand Pesos* (PhP 70,000.00) only, chargeable against OSEC's FY 2023 MOOE under Representation Expenses, is included in the Department's Supplemental Annual Procurement Plan for FY 2023;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations ("IRR") of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised IRR of RA 9184, a Request for Quotation ("RFQ") was posted on the Philippine Government Electronic Procurement System ("PhilGEPS") website for at least three (3) consecutive days, starting from 14 to 19 September 2023;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex "H" of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely, Marabe Enterprises, Prima Flora Garden, and CVAP Construction;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: J1Tek Trading Corporation (PhP 67,700.00); Luvitus Consumer Goods Trading (PhP 65,000.00); MJJA Enterprise (PhP 65,250.00); and **Marabe Enterprises**, which submitted the lowest calculated and responsive quotation in the amount of *Forty-Nine Thousand Pesos* (PhP 49,000.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of 100 pots of poinsettia plants for official use of OSEC to **Marabe Enterprises**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 13<sup>th</sup> day of October 2023, Pasay City.

  
**SULBICIO M. CONFIADO**  
BAC Chairperson

  
**ANTHONY S. AGUIRRE**  
BAC Vice Chairperson

  
**MARC THEODORE P. BENIGNO**  
BAC Member

  
**ANNA MARIE MAE R. GUERRA**  
BAC Member

  
**BERNADETTE THERESE C. FERNANDEZ**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:

  
**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

13 October 2023

Sir/Madam:

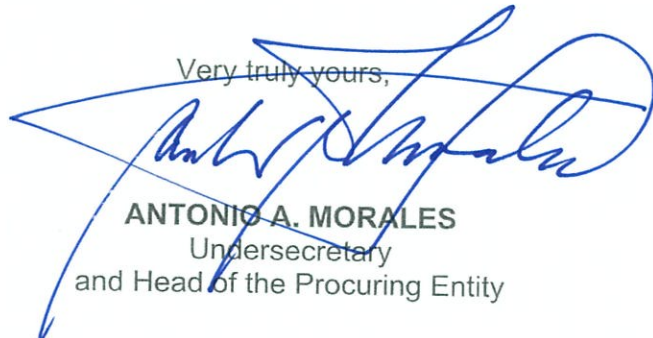
Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-243-23**, the DFA is awarding the contract on the following project/procurement to your firm, **Marabe Enterprises**:

Project Title	End-User Unit
<b>PROCUREMENT OF 100 POTS OF POINSETTIA PLANTS FOR THE OFFICIAL USE OF THE OFFICE OF THE SECRETARY (OSEC)</b>	OSEC

The contract has a total cost of *Forty-Nine Thousand Pesos* (PhP 49,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity

**Marabe Enterprises**  
P117-C, 2<sup>nd</sup> St., Villamor, Barangay 183  
Pasay City, Metro Manila