



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO 254-23**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF CHRISTMAS GIFTS OF THE SECRETARY FOR FOREIGN AFFAIRS**

**WHEREAS**, the Office of the Secretary (“OSEC”) intends to procure Christmas gifts for its official use;

**WHEREAS**, the procurement of Christmas gifts of the Secretary for Foreign Affairs, as listed under Purchase Request No. 09-08623, with an Approved Budget for the Contract (“ABC”) of *Seven Hundred Thousand Pesos* (PhP 700,000.00) only, chargeable against OSEC’s FY 2023 MOOE under Representation Expenses, is included in the Department’s Supplemental Annual Procurement Plan for FY 2023;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 11 October 2023 to 16 October 2023;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely TJs Clear Art, Awardextremes, Inc., and Tanjer Enterprises;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: Tanjer Enterprises (PhP 632,400.00; failed, supplier cannot deliver on time); and **TJs Clear Art**, which submitted a responsive quotation in the amount of *Six Hundred Ninety-Seven Thousand Seven Hundred Pesos* (PhP 697,700.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of Christmas gifts of the Secretary for Foreign Affairs to **TJs Clear Art**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 10<sup>th</sup> day of November 2023, Pasay City.



**SULPICIO M. CONFIADO**  
BAC Chairperson



**ARVIC V. AREVALO**  
BAC Vice Chairperson



**NOEL L. RODRIGUEZ**  
BAC Member

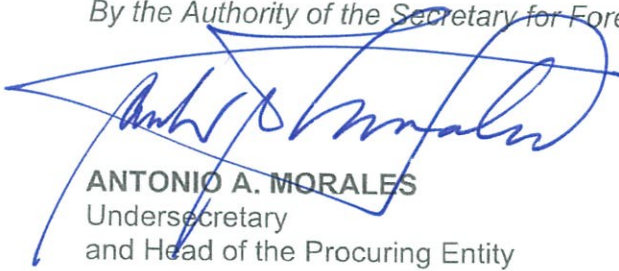


**JUDY B. RAZON**  
BAC Alternate Member



**BERNADETTE THERESE C. FERNANDEZ**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

**10 November 2023**

**Sir/Madam:**

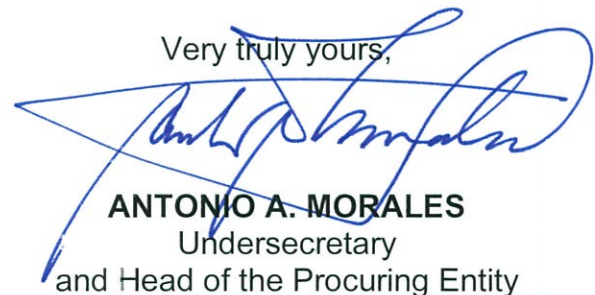
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO 254-23**, the DFA is awarding the contract on the following project/procurement to your firm, ***TJs Clear Art***:

<b>Project Title</b>	<b>End-User Unit</b>
<b>THE PROCUREMENT OF CHRISTMAS GIFTS OF THE SECRETARY FOR FOREIGN AFFAIRS</b>	OSEC

The contract has a total cost of *Six Hundred Ninety-Seven Thousand Seven Hundred Pesos* (PhP 697,700.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity

***TJs Clear Art***

11B Felicia St. San Antonio Homes  
Tandang Sora, Quezon City

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[www.dfa.gov.ph](http://www.dfa.gov.ph)