

PURCHASE ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier: TJS CLEAR ART	P.O. No. 11-031-23
Address: 11B Felicia St. San Antonio Homes, Tandang Sora, Quezon City	Date 30-Nov-23
Contact nos: T: 8931-2667 E: clearart89@yahoo.com	Mode of Procurement Small value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Foreign Affairs - 2330 Roxas Boulevard, Pasay City	Delivery Term: 30 working days
Date of Delivery: n/a	Payment Term: Send-bill arrangement

Item No.	Unit	Quantity	Description	Unit Cost	Amount
OSEC					
Procurement of Christmas Gifts of the Secretary of Foreign Affairs					
1	Piece	200	Personalized Gift Box - Blue and Gold; Size: W-7.5", L-10", H-5"; with DFA logo (Gold) 3"x3"; Inner lining: Satin Blue	P 700.00	P 140,000.00
2	Piece	200	Customized Crystal Glass; Size: W-5.8", L-8.3, Thickness: 1/4"	P 1,800.00	P 360,000.00
3	Piece	200	Customized frame holder, Wood, Height: 7"	P 200.00	P 40,000.00
4	Piece	83	Personalized Gift Box - Blue and Gold; Size: W-7.5", L-8", H-2.5"; with DFA logo (Gold) 3"x3"; Inner lining: Satin Blue	P 600.00	P 49,800.00
5	Piece	83	Customized Acrylic Trinket Tray; Size: W-6.25", L-6.25", H-1"	P 1,300.00	P 107,900.00
xxxxxxxxxxxxxxxxxxxx					

(total Amount in Words)	Six Hundred Ninety-Seven Thousand Seven Hundred Pesos	P 697,700.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.


Conforme:


MIRIAM ALMON
(Signature over printed name)

(Date)

Very truly yours,

PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Requisitioning Office/Dept: **OSEC**

BERNADETTE THERESA C. FERNANDEZ
Chief Coordinator, OSEC

Funds Available: 
MINDARADA R. MAMAD
Acting Chief Accountant

Amount: **₱697,700**
2023-12-009564
ALOBS No.: **05 Dec 2023**