



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-260-23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF 7,500 PIECES OF BLANK PVC ID CARDS FOR THE OFFICIAL USE OF THE OFFICE OF PROTOCOL (OP)

WHEREAS, the Office of Protocol ("OP") intends to procure 7,500 pieces of blank PVC ID cards for its official use;

WHEREAS, the procurement of 7,500 pieces of blank PVC ID cards, as listed under Purchase Request No. 06-00423, with an Approved Budget for the Contract ("ABC") of *Sixty-One Thousand Nine Hundred Ninety-Eight Pesos and Seventy-Five Centavos* (PhP 61,998.75) only, chargeable against OP's FY 2023 MOOE under Office Supplies and Expenses, is included in the Department's Supplemental Annual Procurement Plan ("SAPP") for FY 2023;

WHEREAS, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act ("RA") No. 9184 ("IRR"), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement, as the Office of Asset Management and Support Services – Property and Support Services Division (OAMSS-PSSD) certified that the items being procured by OP are not included in the Procurement Service price list;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 10 October 2023 to 13 October 2023;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation ("RFQ") were also sent to at least three (3) potential suppliers/contractors: Commerce Asia, Inc., NDAS Phils. Inc., 999 Clique Enterprises, Competitive Card Solutions, Melchize Tech Solutions, Inc., Sirin Solution Inc., and Solid Business Machines Center, Inc.;

WHEREAS, in response to the solicitation of offers, quotations were received from the following:

Commercial Asia Inc.	PhP 61,998.75 PASSED	Sufficient, Offers an acceptable price within the budget and complies with the specifications required.
MelchizeTech Solutions Inc.	PhP 60,000.00 FAILED	Does not comply with the required specification.
999 Clique Enterprises	PhP 58,470.00 FAILED	Compatibility with the printing machine FARGO HDP 500 is not clearly indicated.
Sirin Solution Inc.	PhP 52,500.00 FAILED	Does not comply with the required specification.
NDAS Phils. Inc.	PhP 45,000.00 FAILED	Compatibility with the printing machine—FARGO HDP 500—is not clearly indicated.
Solid Business Machines Center, Incorporated	PhP 45,000.00 FAILED	Does not comply with the required specification.
Competitive Card Solutions	PhP 36,000.00 FAILED	Compatibility with the printing machine—FARGO HDP 500—is not clearly indicated.

WHEREAS, *Commerce Asia Inc.*, which submitted the lowest calculated and responsive quotation in the amount of *Sixty-One Thousand Nine Hundred Ninety-Eight Pesos and Seventy-Five Centavos* (PhP 61,998.75) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity ("HoPE") resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of 7,500 pieces of blank PVC ID cards to *Commerce Asia Inc.*, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.



ADOPTED, this 23rd day of October 2023, Pasay City.


SULPICIO M. CONFIADO
BAC Chairperson


ANTHONY S. AGUIRRE
BAC Vice Chairperson


MARC THEODORE P. BENIGNO
BAC Member


ANNA MARIE/MAE R. GUERRA
BAC Member


FRANCISCO NOEL R. FERNANDEZ III
Representative of the End-user

Approved:
By the Authority of the Secretary for Foreign Affairs:


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

23 October 2023

Sir/Madam:

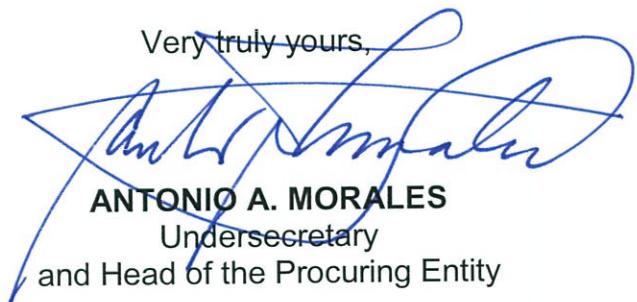
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-260-23**, the DFA is awarding the contract on the following project/procurement to your firm, **Commerce Asia Inc.:**

Project Title	End-User Unit
PROCUREMENT OF 7,500 PIECES OF BLANK PVC ID CARDS FOR THE OFFICIAL USE OF THE OFFICE OF PROTOCOL (OP)	OP

The contract has a total cost of *Sixty-One Thousand Nine Hundred Ninety-Eight Pesos and Seventy-Five Centavos* (PhP 61,998.75) only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Commerce Asia Inc.

2/F Vasquez Madrigal Plaza # 51 Annapolis St.
Greenhills San Juan City, Metro Manila

2330 Roxas Blvd., Pasay City, 1300 Philippines
Tel. No. 834 - 4000
www.dfa.gov.ph