



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BY: _____ DATE: _____

PURCHASE ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier: COMMERCE ASIA, INC.	P.O. No. 11-033-23
Address: 2/F Vasquez-Madriral Plaza #51 Annapolis St. 1500 Greenhills, San Juan City	Date 30-Nov-23
Contact nos: T: 726-4030 E: mitch.oliveros@commerceasia.com.ph	Mode of Procurement Shopping

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Foreign Affairs - 2330 Roxas Boulevard, Pasay City	Delivery Term: 3-5 working days
Date of Delivery: n/a	Payment Term: Government Terms

Item No.	Unit	Quantity	Description	Unit Cost	Amount
OFFICE OF PROTOCOL					
1	Box	15	PVC ID Card, Ultracard NC, 30 mil, 500pcs/box •100% Polycarbonate (PVC) construction, medium durability, clean, glossy, dye-receptive surface; •White color •CR-80 (3.375x2.125W/85.6mmLx54mm) CR-70* standard or adhesive back (3.313Lx2.063W/84.1mmLx52.4mmW) •CR-80 30 mil standard/ CR-79* 10 mil adhesive Mylar-backed or paper backed; •Should be compatible with the existing printer (FARGO HDP 5000) •Warranty of free service XXXXXXXXXXXXXXXXXXXX	P 4,133.25	P 61,998.75

(total Amount in Words) Sixty-One Thousand Nine Hundred Ninety-Eight Pesos and Seventy-Five Centavos **P 61,998.75**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

MICHAEL V. OLIVERO
 (Signature over printed name)

 (Date)

Very truly yours,

PATRICK JOHN U. HILADO
 Assistant Secretary, OAMSS

Requisitioning Office/Division: OFFICE OF PROTOCOL FRANCISCO NOEL R. FERNANDEZ III Assistant Secretary, OP	Funds Available: MINDARADAT R. MAMAD Acting Chief Accountant	Amount: ₱ 61,998.75 2023-12-009581 ALOBS No.: 06 Dec 2023
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