



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS  
BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO 301-23

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR PROCUREMENT OF CHRISTMAS GIFTS AND TOKENS FOR OPCD PARTNERS AND OTHER STAKEHOLDERS**

**WHEREAS**, the Office of Public and Cultural Diplomacy (“OPCD”) intends to procure Christmas gifts and tokens for OPCD partners and other stakeholders for its official use;

**WHEREAS**, the procurement of Christmas gifts and tokens for OPCD partners and other stakeholders, as listed under Purchase Request No. 10-11423, with an Approved Budget for the Contract (“ABC”) of *Two Hundred Thirty Thousand Pesos* (PhP 230,000.00) only, chargeable against OUMAIER-CDU’s FY 2023 MOOE under Representation Expenses, is included in the Department’s Supplemental Annual Procurement Plan for FY 2023;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 13 November 2023 to 16 November 2023;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Human Heart Nature Philippines, Sesou Nature Source, and Isarog Beautanics OPC;

**WHEREAS**, in response to the solicitation of offers, a single quotation was received from: **Isarog Beautanics OPC**, which submitted the lowest calculated and responsive quotation in the amount of *Two Hundred Twenty-Nine Thousand Five Hundred Pesos* (PhP 229,500.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of Christmas gifts and tokens for OPCD partners and other stakeholders to **Isarog Beautanics OPC**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 28<sup>th</sup> day of November 2023, Pasay City.



**SULPICIO M. CONFIADO**  
BAC Chairperson



**ARVIC V. AREVALO**  
BAC Vice Chairperson



**CONRADO B. DEMDEM, JR.**  
BAC Member



**NOEL L. RODRIGUEZ**  
BAC Member



**ARVIN R. DE LEON**  
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**

Undersecretary  
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

28 November 2023

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO 301-23**, the DFA is awarding the contract on the following project/procurement to your firm, **Isarog Beautanics OPC**:

Project Title	End-User Unit
<b>PROCUREMENT OF CHRISTMAS GIFTS AND TOKENS FOR OPCD PARTNERS AND OTHER STAKEHOLDERS</b>	OPCD

The contract has a total cost of *Two Hundred Twenty-Nine Thousand Five Hundred Pesos* (PhP 229,500.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity

**Isarog Beautanics OPC**  
Monte Cielo de Naga Subd., Del Rosario  
Naga City, Camarines Sur