



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**,OFFICE OF CONSULAR AFFAIRS-  
BIDS AND AWARDS COMMITTEE  
(OCA-BAC)**

**BAC Resolution No. OCA-010-23**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT AND INSTALLATION OF WOODEN DIVIDERS, CLEAR TEMPERED GLASS WALL AND GLASS DOOR OF THE CONFERENCE ROOM OF THE OFFICE OF CONSULAR AFFAIRS (OCA)**

**WHEREAS**, the Office of Consular Affairs (“OCA”) intends to procure the installation of wooden dividers, clear tempered glass wall and glass door of OCA’s conference room;

**WHEREAS**, OCA’s procurement of wooden dividers, glass wall and glass door, as listed in the Purchase Request 04-01523, with an Approved Budget for the Contract (“ABC”) in the amount of *Nine Hundred Forty Thousand Pesos* (Php 940,000.00) only, chargeable against OCA’s Passport Revolving Fund, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for CY 2023;

**WHEREAS**, Section 53.9 of the 2016 Revised Implementing Rules and Regulations (“IRR”) of R.A. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as an alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement, and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for three (3) consecutive days, starting on 23 March 2023 to 26 March 2023;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors, namely: ***Success Mirror City, Congruent Glass & Aluminum, Blinds & Decors, Workswell Enterprises, Asahi Design Centre, Inc., and N.B.R. General Merchandise***;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: *Workswell Enterprises* (PhP 939,999.00), *Asahi Design Centre Inc.* (PhP

938,425.00) and **N.B.R. General Merchandise**, which submitted the lowest calculated and responsive quotation in the amount of *Nine Hundred Thousand Pesos (PhP 900,000.00) only*;

**NOW, THEREFORE**, we, the members of the OCA-Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity ("HOPE") resort to Negotiated Procurement as the alternative method of procurement and installation of wooden dividers, clear tempered glass wall and glass door of OCA's conference room to **N.B.R. General Merchandise** subject to the above-mentioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 8<sup>th</sup> day of June 2023, Pasay City.



**HENRY S. BENSURTO, JR.**  
OCA-BAC Chairperson



**CHRISTIAN L. DE JESUS**  
OCA-BAC Vice-Chairperson



**WINSTON DEAN S. ALMEDA**  
OCA-BAC Member



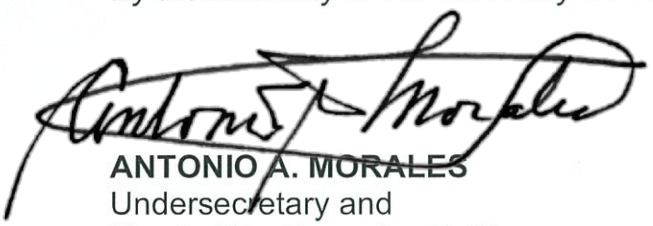
**DYAN CHRISTINE B. MIRANDA-PASTRANA**  
OCA-BAC Alternate Member



**MARX IAN A. RULLODA**  
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

08 June 2023

**Sir/Madam:**

Please be informed that upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **OCA-010-23** the Department is awarding the contract on the following project/procurement to your firm, ***N.B.R. General Merchandise***:

| Project Title   | End-User Unit |
|---|---------------|
| <b>PROCUREMENT AND INSTALLATION OF WOODEN DIVIDERS, CLEAR TEMPERED GLASS WALL AND GLASS DOOR OF THE CONFERENCE ROOM OF THE OFFICE OF CONSULAR AFFAIRS (OCA)</b> | OCA           |

The contract has a total cost of ***Nine Hundred Thousand Pesos (PhP 900,000.00)*** only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity

**N.B.R. General Merchandise**

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