



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. OCA-056-23**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.5 (AGENCY-TO-AGENCY) FOR THE PROCUREMENT OF APOSTILLE CERTIFICATES AND GROMMET STICKERS**

**WHEREAS**, the Office of Consular Affairs (“OCA”) intends to procure seventy thousand (70,000) secured Apostille Certificates with security features such as visible and UV fluorescent invisible fibers, stealth security printing, Philippine (“PH”) logo in gold metallic foil or metallic ink, bespoke fine line security graphics, etc., and seventy – two (72,000) Grommet Stickers or adhesive sticker that shall be non-reusable and can be easily torn apart once removed, for the official use of the Authentication Division;

**WHEREAS**, the procurement of Apostille Certificates and Grommet Stickers, with an Approved Budget for the Contract (“ABC”) of *Ten Million Pesos* (PhP 10,000,000.00) only, chargeable against OCA’s FY 2023 MOOE for Accountable Forms Expense, is included in the Department’s Annual Procurement Plan (“APP”) for FY 2023;

**WHEREAS**, Section 53.5 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows negotiated procurement as a method of procurement from another agency of the Government;

**WHEREAS**, Annex H(V)(D)(5)(a) of the IRR states that Agency-to-Agency Agreements shall be governed by the IRR, unless otherwise provided by a special law, such as in the case of Printing Services from Recognized Government Printers and Procurement of Common-use Supplies and Equipment from the DBM-PS;

**WHEREAS**, Appendix 20(1.0)(1.2) of the IRR states that the printing of Accountable Forms and Sensitive High Quality/Volume Requirements shall only be undertaken by the recognized government printers, namely: Bangko Sentral ng Pilipinas, National Printing Office, and APO Production Unit, Inc.;

**WHEREAS**, Annex A of Appendix 20 lists the accountable forms identified by the recognized government printers, which includes Authentication Certificate;

**WHEREAS**, pursuant to Appendix 20(4.4) of the IRR, a Request for Quotation dated 26 October 2023 was sent to the National Printing Office, Bangko Sentral ng Pilipinas, and APO Production Unit, Inc.;

**WHEREAS**, the OCA submitted to the Bids and Awards Committee (“BAC”) the quotations from the **National Printing Office** for the procurement of Apostille

Certificates and Grommet Stickers in the amount of *Nine Million Five Hundred Twenty Thousand Pesos* (PhP 9,520,000.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity to ("HoPE") resort to Negotiated Procurement under Section 53.5 (Agency-to-Agency) as the alternative method of procurement for the procurement of Apostille Certificates and Grommet Stickers from **National Printing Office**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 29<sup>th</sup> day of November 2023, Pasay City.



**ADELIO ANGELITO S. CRUZ**  
BAC Chairperson



**ARMAN R. TALBO**  
BAC Vice Chairperson



**VAL SIMON T. ROQUE**  
BAC Member

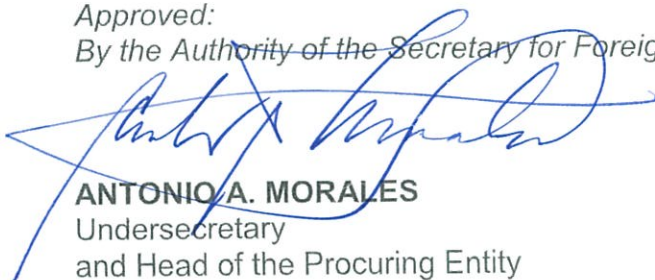


**VON RYAN G. PANGWI**  
BAC Member



**DYAN KRISTINE B. MIRANDA-PASTRANA**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

**29 November 2023**

**Sir/Madam:**

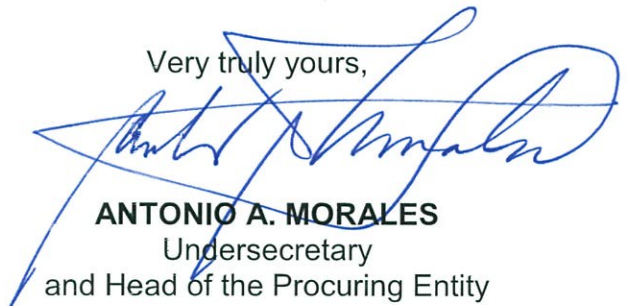
Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **OCA-056-23**, the DFA is awarding the contract on the following project/procurement to **National Printing Office**:

Project Title	End-User Unit
<b>PROCUREMENT OF APOSTILLE CERTIFICATES AND GROMMET STICKERS</b>	OCA

The contract has a total cost of *Nine Million Five Hundred Twenty Thousand Pesos* (PhP 9,520,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity

**National Printing Office**  
EDSA corner NIA North Road  
Diliman, Quezon City