



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. CPM-PB-12-2023

**RESOLUTION RECOMMENDING AWARD OF THE CONTRACT
ON PROCUREMENT OF GOODS AND GENERAL SERVICES FOR THE
UPGRADING OF THE DEPARTMENT'S HRIS-PBMIS INTO A CUSTOMIZED
CLOUD-BASED SOFTWARE AS A SERVICE HUMAN CAPITAL MANAGEMENT
AND PAYROLL SYSTEM**

WHEREAS, the Department of Foreign Affairs (DFA), through the authorized appropriations under the 2022 Continuing Appropriations for Consultancy Services intends to apply the sum of ***Thirty-Five Million Pesos (PhP 35,000,000.00) only***, being the Approved Budget for the Contract (ABC) for the ***Procurement of Goods and General Services for the Upgrading of the Department's HRIS-PBMIS into a Customized Cloud-based Software as a Service Human Capital Management and Payroll System*** (Procurement Project);

WHEREAS, the said ABC is chargeable against HRMO's FY 2022 Continuing Appropriations MOOE for Consultancy Services pursuant to General Appropriations Act;

WHEREAS, on 08 March 2023, the Bids and Awards Committee (BAC) conducted a **Pre-Procurement Conference** to assess the readiness of the procurement by confirming the availability of funds and reviewing all relevant documents in relation to the Procurement Project;

WHEREAS, on 29 March 2023, the BAC Secretariat posted for seven (7) consecutive calendar days the **Invitation to Bid** for the Procurement Project on the DFA and PhilGEPS websites, and conspicuous places within the premises of the DFA, in accordance with Section 21.2 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184;

WHEREAS, on 31 March 2023, the BAC issued **Supplemental/ Bid Bulletin No.1** amending the time to conduct the Pre-Bid Conference scheduled on 05 April 2023 from 2:30 P.M. to 10:00 A.M. due to Memorandum Circular No. 16 suspending government work on 5 April 2023 from 12:00 P.M. onwards;

WHEREAS, on 05 April 2023, the BAC held a **Pre-Bid Conference**, to discuss the eligibility requirements and the technical and financial components of the contract to

be bid. The following bidders attended the conference: Radenta, Excelity Philippines Inc., Cosmotech, and IOM Philippines Inc. with Joint Venture Agreement (JVA) with Active Business Solutions;

WHEREAS, on 12 April 2023, the BAC issued **Supplemental/ Bid Bulletin No. 2** amending Section IX-Warranty of the Technical Specifications of the Bidding Documents;

WHEREAS, on 19 April 2023, the deadline for the **submission and receipt of bids** as well as the date of opening thereof, three (3) bidders submitted their bids, namely, IOM Philippines Inc. with JVA with Active Business Solutions, Excelity Philippines Inc., and MyBusybee Inc., which the BAC determined to be as follows:

<i>Name of Bidder</i>	<i>Eligibility and Technical Component</i>	<i>Financial Component</i>
<i>IOM Philippines, Inc.</i>	Compliant	PHP 34,737,925.16
Excelity Philippines Inc.	<p>Non-compliant for failure to disclose the relevant information related to the computation of the Single Largest Completed Contract (SLCC) such as the full contract cost and the name of the company.</p> <p>Section 23.4.1.3 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, "The bidder <i>must have completed, within the period specified in the Invitation to Bid, an SLCC that is similar to the contract to be bid</i>".</p> <p>Section VIII(c) of the Bidding Documents also states: "Statement of the bidder's Single Largest</p>	Sealed

	<p>Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the <i>Bidding Documents</i> (please attach a Certificate of Completion/Satisfactory Service; or certified true copy of an official receipt for the full contract cost)" (underscoring supplied).</p> <p>The absence of the particulars of the receipts rendered the SLCC defective. Section 30.1 of RA 9184's IRR expressly requires the BAC to give a "failed" rating to a document that is "incomplete or patently insufficient".</p>	
<p>MyBusyBee Inc.</p>	<p>Bid submission remained "unopened" due to the company's failure to observe the proper marking and sealing of envelope which is not in accordance with Section 25 of the revised IRR of RA 9184.</p> <p>Section 25 mandates bidders to submit the envelopes separately. The envelopes shall be marked as Technical Component</p>	<p>Sealed</p>

	<p>and Financial Component. The improper marking and the missing envelopes will lead to the confusion of the BAC members and the BAC Secretariat on which envelope to open which is not in accordance with the set procedures.</p> <p>The mixing the Technical and Financial component in one envelope does not adhere to the sanctity and transparency of the bidding process.</p>	
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WHEREAS, the BAC declared *IOM Philippines Inc, with JVA with Active Business Solutions*, as having the Single Calculated and Responsive Bid, and scheduled it for Post-Qualification on 24 April 2023, pursuant to Section 34.2 of the IRR of RA 9184, to determine whether it complies with and is responsive to all the requirements and conditions specified in the Bidding Documents;

WHEREAS, during the **Post-Qualification** and after careful consideration, the BAC determined that the bid of *IOM Philippines Inc, with JVA with Active Business Solutions*, was compliant with and is responsive to all the requirements and conditions specified in the Bidding Documents;

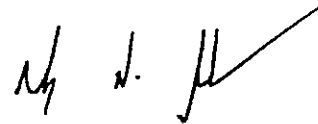
WHEREAS, the end-user representative determined that the technical requirements submitted by *IOM Philippines Inc, with JVA with Active Business Solutions*, were compliant with the terms of reference of the Bidding Documents;

NOW, THEREFORE, we, the members of the Bids and Awards Committee, unanimously **RESOLVE** to **RECOMMEND** the award of the contract for the Procurement of Flags and Similar Supplies for the Department of Foreign Affairs to *IOM Philippines Inc, with JVA with Active Business Solutions*, for having submitted the Single Calculated and Responsive Bid in the amount of **Thirty Four Million Seven Hundred Thirty Seven Thousand Nine Hundred Twenty Five Pesos and 16/100 (PHP 34,737,925.16) only**, pursuant to Section 37 of the revised IRR of RA 9184.

ADOPTED this 2nd day of May 2023, Pasay City.


CHARLIE P. MANANGAN
Chairperson


MERSOLE J. MELLEJOR
Vice-Chairperson

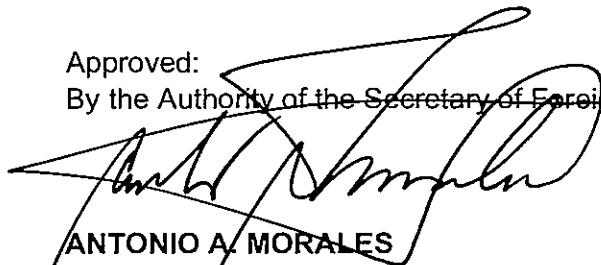

ARIZ SEVERINO V. CONVALECER
Member


GREG MARIE C. MARIÑO
Member


ANNE KRISTINE D. SALVADOR
Member


ANGELLA G. ALFAFARA
End-user Representative

Approved:
By the Authority of the Secretary of Foreign Affairs:


ANTONIO A. MORALES
Undersecretary and
Head of Procuring Entity