

BAC RESOLUTION

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DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. (PB) OCA – 06 – 23

RESOLUTION RECOMMENDING AWARD OF THE CONTRACT ON THE
PROCUREMENT OF CONTRACTING OF THE SERVICES OF
OUTSOURCED PERSONNEL OF THE OFFICE OF CONSULAR AFFAIRS- ASEANA
AND CONSULAR OFFICES FOR 16 MAY 2023 TO 31 DECEMBER 2023

WHEREAS, the Department of Foreign Affairs, through the authorized appropriations under the FY 2022 Continuing Appropriations and Passport Revolving Funds, intends to apply the sum of ***Thirty Four Million Nine Hundred Thirty One Thousand Nine Hundred Eighty Seven Pesos and 85/100 (PhP PhP34,931,987.85) only***, being the Approved Budget for the Contract (ABC) for the ***Procurement of Contracting of the Services of Outsourced Personnel for the Office of Consular Affairs – Aseana and Consular Offices for 16 May 2023 to 31 December 2023*** (the Procurement);

WHEREAS, the said Approved Budget for the Contract is chargeable against OCA's FY 2022 Continuing Appropriations for Other Professional Services pursuant to FY 2022 General Appropriation Act (GAA) and Passport Revolving Funds;

WHEREAS, on 28 February 2023, the Bids and Awards Committee (BAC) conducted a Pre-Procurement Conference to assess the readiness of the procurement in terms of confirming the availability of funds and to review all relevant documents in relation to the ***Procurement of Contracting of the Services of Outsourced Personnel for the Office of Consular Affairs – Aseana and Consular Offices for 16 May 2023 to 31 December 2023***;

WHEREAS, on 05 April 2023, the Bids and Awards Committee (BAC) Secretariat posted for seven (7) consecutive calendar days the ***Invitation to Bid*** for the ***Procurement of Contracting of the Services of Outsourced Personnel for the Office of Consular Affairs – Aseana and Consular Offices for 16 May 2023 to 31 December 2023*** on the DFA and PhilGEPS websites, and conspicuous places within the premises of the DFA, in accordance with Section 21.2 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184;

WHEREAS, on 12 April 2023, the BAC held a ***Pre-Bid Conference***, to discuss the eligibility requirements and the technical and financial components of the contract to be

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bid, in which two (2) prospective bidders attended namely, DBP Service Corporation, and Temps and Staffers Inc.;

WHEREAS, on 26 April 2023, the deadline for the submission and receipt of bids as well as the date of opening thereof, one (1) bidder, namely, DBP Service Corporation, submitted its bid which the BAC determined to be as follows:

<i>Eligibility and Technical Component</i>	<i>Financial Component</i>
Compliant	PHP 34,762,855.43

WHEREAS, the BAC declared **DBP Service Corporation** as having the Single Lowest Calculated Bid, and subjected it to Post-Qualification on 02 May 2023, pursuant to Section 34.2 of the IRR of RA 9184, to determine whether it complies with and is responsive to all the requirements and conditions specified in the Bidding Documents;

WHEREAS, during the post-qualification of bids and after careful consideration, the BAC determined that the bid of **DBP Service Corporation** was compliant with and is responsive to all the requirements and conditions specified in the Bidding Documents;

WHEREAS, the end-user also determined that the bid submission of **DBP Service Corporation** complies with all the requirements and conditions specified in the technical specifications of the procurement project;

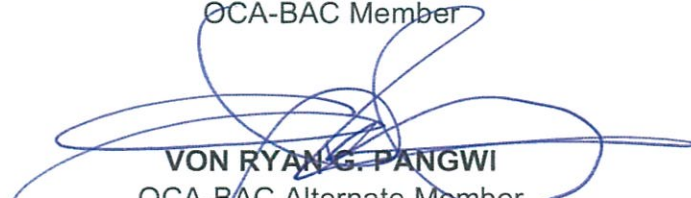
NOW, THEREFORE, we, the members of the OCA-Bids and Awards Committee, unanimously RESOLVE to RECOMMEND the award of the contract for the **Procurement of Contracting of the Services of Outsourced Personnel for the Office of Consular Affairs – Aseana and Consular Offices for 16 May 2023 to 31 December 2023** to **DBP Service Corporation** for having submitted the Single Calculated and Responsive Bid in the amount of **Thirty Four Million Seven Hundred Sixty Two Thousand Eight Hundred Fifty Five Pesos and 43/100** (PHP 34,762,855.43) only, pursuant to Section 37 of the revised IRR of RA 9184.

ADOPTED this 3rd day of May 2023, Pasay City.


CHRISTIAN L. DE JESUS
OCA-BAC Vice-Chairperson

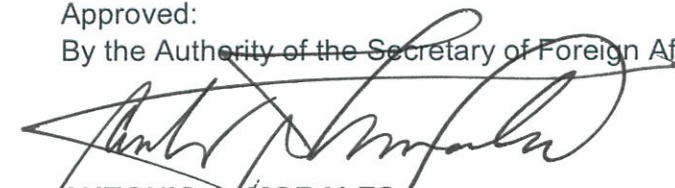

WINSTON DEAN S. ALMEDA
OCA-BAC Member


DYAN KRISTINE B. MIRANDA-PASTRANA
OCA-BAC Member


VON RYAN G. PANGWI
OCA-BAC Alternate Member


MARX IAN A. RULLODA
End-user Representative

Approved:
By the Authority of the Secretary of Foreign Affairs:


ANTONIO A. MORALES
Undersecretary and
Head of Procuring Entity