

## **Annex A**

The Contractor shall provide the following Hauling Equipment and Supplies at no additional cost to the Department.

	<b>Equipment and Supplies</b>	<b>Quantity</b>
1.	Service File Boxes  1. Common file cartons with dimensions 24" x 16" x 11",  2. Personal cartons with dimensions 16" x 13" x 11"; and  3. Large cartons (For Personal Computer sets and electrical equipment) with size 24" x 19" x 19" for the equipment.	40,000 boxes
2.	Colored Label and/or stickers	for 40,000 boxes
3.	4-wheeler closed van trucks	2
4.	6-wheeler closed van trucks	4
5.	L-300 FB vehicle (2.2 meter vertical clearance)	4
6.	Push Carts	4
7.	Hand Trucks	6
8.	Flat Dolly	1
9.	Hydraulic Pallet Truck	1
10.	Plastic Bubble Wrap	As needed
11.	Shrink Wrap	As needed
12.	I.T. Fillers	As needed
13.	Corrugated boards (floor protection)	As needed
14.	Cloth pads wrapped in plywood – elevator protection	As needed
15.	Silica Gel	As needed
16.	Plywood – floor protection	As needed