



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

30 January 2024

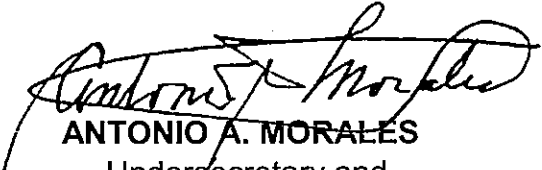
NOTICE TO PROCEED

Sir:

Please be informed that, pursuant to the Notice of Award signed by the Undersecretary and Head of the Procuring Entity, CBII Philippines International, Inc. is hereby given Notice to Proceed with the implementation of the ***Contract of Janitorial Services for the DFA Main Building, OCA-Aseana and Consular Offices for the Period 01 January 2024 to 30 September 2024*** in the total amount of ***Thirty Million Two Hundred Twenty Eight Thousand One Hundred Fifteen Pesos and Twenty Eight Centavos (PhP 32,228,115.28) only***, inclusive of all taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003" and shall take effect upon receipt hereof.

Very truly yours,


ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity

Mr. REYNALDO M. CUEVAS
Authorized Representative
CBII Philippines International, Inc.
8248 2/F CBII Bldg., Camachile St.
San Antonio Village, Makati City

**AGREEMENT FOR THE PROCUREMENT OF JANITORIAL SERVICES FOR THE DFA
MAIN BUILDING, OCA-ASEANA AND CONSULAR OFFICES FOR THE PERIOD OF 01
JANUARY 2024 TO 30 SEPTEMBER 2024**

KNOW ALL MEN BY THESE PRESENTS:

This Agreement for the PROCUREMENT OF JANITORIAL SERVICES FOR THE DFA MAIN BUILDING, OCA-ASEANA AND CONSULAR OFFICES FOR THE PERIOD OF 01 JANUARY 2024 TO 30 SEPTEMBER 2024 (hereinafter, the AGREEMENT), entered into in Pasay City, Philippines, on 01 JAN 2024, between the:

DEPARTMENT OF FOREIGN AFFAIRS, (hereafter, the PROCURING ENTITY), with principal office address at 2330 Roxas Blvd., Pasay City, 1300 Metro Manila, represented by its Undersecretary for Administration and Head of the Procuring Entity (HOPE) **HONORABLE ANTONIO A. MORALES**.

and

CBII PHILIPPINES INTERNATIONAL, INC. (hereinafter, the CONTRACTOR), a company duly organized and existing under and by virtue of the laws of the Philippines, as evidenced by the submitted SEC Registration dated 16 May 2006 as ANNEX "A", with business address at 8771 Unit C. Santol Street, San Antonio Village, Makati City, Metro Manila, NCR, Philippines represented by **REYNALDO M. CUEVAS** who are duly authorized to enter into this Agreement pursuant to the Omnibus Sworn Statement dated 11 December 2023, copy of which is attached as ANNEX "B" and made an integral part of this AGREEMENT.



WITNESSETH:

WHEREAS, the PROCURING ENTITY invited bids for the procurement of the Department's PROCUREMENT OF JANITORIAL SERVICES FOR THE DFA MAIN BUILDING, OCA-ASEANA AND CONSULAR OFFICES FOR THE PERIOD OF 01 JANUARY 2024 TO 30 SEPTEMBER 2024 to be completed 01 January to 30 September 2024 from the issuance of the Notice to Proceed (NTP), and has accepted a bid by the CONTRACTOR to provide the said services in the amount of **Thirty Million Two Hundred Twenty - Eight Thousand One Hundred Fifteen Pesos and Twenty - Eight Centavos (Php 30,228,115.28)** only, (hereinafter, the Contract Price) inclusive of all applicable taxes and other lawful charges.



WHEREAS, this Agreement, undertaken pursuant to DFA Bids and Awards Committee BAC Resolution No. SMC-PB-45-2023 dated 15 Dec. 2023, and Notice of Award (ANNEX "C"), complies with the applicable provisions of Republic Act No. 9184 and its Implementing Rules and Regulations;

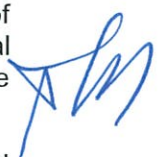


NOW, THEREFORE, for and in consideration of the foregoing premises, the PARTIES agree as follows:


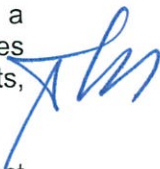

1. The relevant definitions and general provisions in the General Conditions of Contract (GCC) and the Special Conditions of Contract (SCC) provided with the Philippine Bidding Documents which are not otherwise provided for herein or in any of the annexes to this Agreement shall apply suppletorily.
2. The following Annexes are also attached and made integral parts of this Agreement:



ANNEX A.	SEC Registration
ANNEX B.	Omnibus Sworn Statement
ANNEX C.	BAC RESO and Notice of Award
ANNEX D.	Bid Form
ANNEX E.	Certificate of Availability of Budget
ANNEX F.	Technical Specifications
ANNEX G.	General Conditions of Contract
ANNEX H.	Special Conditions of Contract
ANNEX I.	Performance Bond/Security

In case of conflict or inconsistencies between or among the provisions of this Agreement and any of the documents annexed to this Agreement, the provisions of the Technical Specifications / Terms of Reference under Annex F shall be controlling.

3. The CONTRACTOR shall deliver the goods and services to the PROCURING ENTITY within the period prescribed in the Technical Specification attached in Annex F.
4. The CONTRACTOR shall ensure that each of its personnel assigned to enter and perform works herein in the premises of the Procuring Entity and to partake in the execution and implementation of this Agreement shall execute and sign a Non-Disclosure Agreement to be submitted to the Procuring Entity prior to the commencement of their services. Both Parties hereby agree to keep confidential all information obtained in connection with this Agreement, including any technical drawings and plans, and will implement and maintain safeguards to further ensure and protect the confidentiality of such information. Such confidential information shall not, without the prior written consent of the Procuring Entity, be disclosed or used for purposes other than those necessary for implementing the objectives of this Agreement. This duty of confidentiality shall survive the duration of this Agreement.
5. For and in consideration of the performance of services, the PROCURING ENTITY shall pay the CONTRACTOR the above-mentioned Contract Price. The terms of payment shall be in accordance with the provisions stated in item XI of the Technical Specification and the Special Conditions of Contract, which are attached to and made an integral part of this Agreement. 
6. This Agreement shall be effective upon compliance with the issued Notice to Proceed and upon the signing of this agreement. This Agreement shall be effective until the period stated in the first whereas clause expires, or until compliance by both Parties of their respective undertakings including the expiration of the Warranties hereunder, whichever occurs lasts, unless earlier terminated.
7. Governing Law and Jurisdiction. – This Agreement shall be governed, construed, and enforced in accordance with Philippine law, rules, and regulations.
8. Neither party nor any of its officers, directors, managers, employees, agents and representatives shall be liable to the other party of any of its officers, directors, managers, employees, agents, and representatives for any loss, liability, damage or expense arising out of or in connection with the performance of any services contemplated in this Agreement, unless such loss, liability, damage or expense shall be proven to directly result from the willful misconduct or negligence of such officer, director, manager, employee, agent or representative. 
9. Any other contract or agreement entered into by the Contractor and a third party for the implementation of this Agreement shall be exclusively between such parties, to the exclusion of the Procuring Entity. The Contractor warrants that it shall hold free and harmless the Procuring Entity from any and all such suits, and in no event shall it be held liable to such third parties for any special, incidental, indirect, consequential or punitive damages relating to the conduct or completion of the project.
10. Both parties warrant that they have not assigned and will not assign to any third party any cause of action, obligation, or demand of any nature whatsoever relating to any 

11. This Agreement, the GCC, the SCC and the Technical Specifications encapsulate the full agreement between the Parties and any subsequent alteration, modification or amendment of the aforementioned documents or any of their provisions shall be subject to mutual consent of both Parties and shall be made in writing.
 12. This Agreement shall be binding on the parties' respective successors or assigns.
 13. The Parties agree that if any provision of this Agreement is judicially declared to be void, invalid, or otherwise unenforceable, said provision shall not invalidate the remaining provisions thereof. The parties shall, subject to their mutual agreement, promptly amend this Agreement and/or execute such additional documents as may be necessary to give legal effect to the void, invalid or unenforceable provision in a manner that, when taken with the remaining provisions, will achieve the intended purpose of the void, invalid or otherwise unenforceable provision.
 14. The general provisions of this Agreement are as follows:
 - a. **Dispute Resolution.** – The Parties shall exert their best effort/s to amicably resolve and settle in good faith any dispute arising out of or in relation to this Agreement through negotiations. In the event that an amicable settlement cannot be reached within sixty (60) days from the date on which either Party has served written notice thereof on the other party, the Parties agree to settle the matter with finality by submitting the same for arbitration in accordance with the Philippine Dispute Resolution Center, Inc.'s (PDRCI) rules and regulations, and shall be governed by Philippine law. The arbitration proceedings, including all records, documents, pleadings, orders and judgments filed or rendered in pursuant thereto, shall be kept confidential and shall be in the English language. The seat and venue of arbitration shall be Pasay City, Metro Manila, Philippines to the exclusion of all other venues. Nothing in this Agreement shall prevent the Parties from applying to a Philippine court of a competent jurisdiction for provisional or interim measures or injunctive relief as may be necessary to safeguard the property or rights, as may be the subject matter of the dispute.
 - b. **Liability of the Contractor** - The Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.
 - c. **No Employer-Employee Relationship** - This Contract does not establish any employer-employee relationship between the DFA, the Contractor, being an independent contractor, and the latter's employees, agents, representatives, or subcontractors.
 - d. **Indemnity** - The Contractor shall hold the DFA free and harmless from, and hereby binds and obligates itself to indemnify the DFA for, any and all liabilities, losses, damages, injuries including death, claims, demands, suits, proceedings, judgments, awards, fines, penalties, and all expenses, legal or otherwise, of whatever kind and nature arising from and by reason of this Contract, due to the fault, negligence, act, omission, delays, conduct, breach of trust, or non-observance or violation of any provision of this Contract by the Contractor and/or of its employees, agents, representatives, or sub-contractor.
 - e. **Force Majeure** - The DFA and the Contractor shall not be liable in any way whatsoever for delays or failure in the performance resulting from acts beyond their reasonable control, which may not be overcome by due diligence. Such acts shall include but not be limited to acts of God, strikes, lock outs, labor disputes, material shortages, riots, war, governmental regulation imposed after the fact, flood, fire, earthquake, power outages or other such natural disasters. The obligation of the DFA and the Contractor in so far as they are affected by such occurrence, shall be suspended during the
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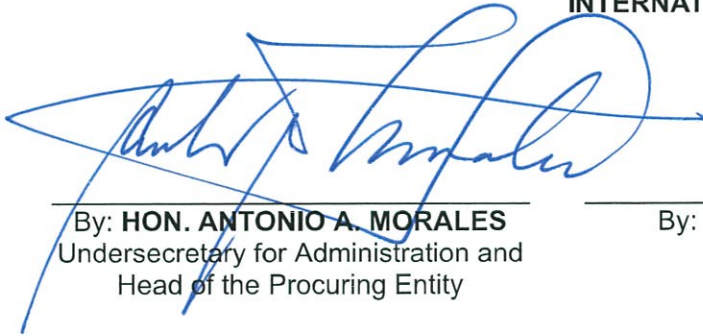
continuance of any inability so caused, and such inability shall not be a breach of this Contract.

- f. **Waiver of Rights** - No failure, omission or delay of any of the Parties in exercising any of its right, privileges and remedies hereunder shall operate as a waiver thereof. No waiver or departure from the terms of this Contract shall be valid unless made in writing and signed by the Party's authorized representative. Such waiver shall be effective only in the specific instance and for the purpose for which it is given.

IN WITNESS WHEREOF, the Parties through their authorized representatives hereto have signed this AGREEMENT on 01 JAN 2024, in Pasay City, Metro Manila.

**For the Procuring Entity:
DEPARTMENT OF FOREIGN AFFAIR**

**For the Contractor:
CBII PHILIPPINES
INTERNATIONAL, INC.**



By: **HON. ANTONIO A. MORALES**
Undersecretary for Administration and
Head of the Procuring Entity



By: **REYNALDO M. CUEVAS**
President

WITNESSES



MINDARADAT R. MAMAD
CHIEF ACCOUNTANT
DFA Chief Accountant



Myrna Q. Campdsano
Administrative Officer
CBII Philippines International, Inc.
Representative

ACKNOWLEDGEMENT

Republic of the Philippines)
MAKATI CITY) s.s.

BEFORE ME, a NOTARY PUBLIC for and in the City of Pasay, Philippines, on 71 MAR 2024, personally appeared HONORABLE ANTONIO A. MORALES, Undersecretary for Administration of the Department of Foreign Affairs and REYNALDO M. CUEVAS, Authorized Representative of CBII PHILIPPINES INTERNATIONAL, INC., known to me to be the same persons who executed the foregoing PROCUREMENT OF JANITORIAL SERVICES FOR THE DFA MAIN BUILDING, OCA-ASEANA AND CONSULAR OFFICES FOR THE PERIOD OF 01 JANUARY 2024 TO 30 SEPTEMBER 2024 which instrument consists of _____ pages including the page on which this acknowledgment is written and the Annexes attached thereto, all pages of which have been signed by said PARTIES and their witnesses, and who acknowledged to me that the same is their free and voluntary act and deed and of the entities they represent.

The Philippine Government-Issued ID of the Parties were exhibited to me, the same bearing:

NAME	ID No.	PLACE OF ISSUE	DATE OF ISSUE
ANTONIO A. MORALES	D0009237A	DFA MANILA	07 DEC 2021
REYNALDO M. CUEVAS	P9183992B	MANILA	MARCH 15, 2023

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and in the place above written.

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Series of 2024

Ramos
ATTY. RAMOND A. RAMOS
COMMISSION NO. M-77
NOTARY PUBLIC FOR MAKATI CITY
UNTIL DECEMBER 31, 2024
2364 ANGONO STREET
BARANGAY POBLACION 1210, MAKATI CITY
SC Roll No 62179/04-26-2013
IBP NO 374750/12-26-2023/Pasig City
PTR NO MKT 10074525/01 02-2024/Makati City
MCLE Compliance No VII-0020180/04-14-2025

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