

**AGREEMENT FOR THE PROCUREMENT OF PURIFIED DRINKING WATER
SUPPLY FOR DFA MAIN OFFICE, DFA-ASEANA, METRO MANILA CONSULAR
OFFICES AND TEMPORARY OFF-SITE PASSPORT SERVICES (TOPS)
FROM JANUARY TO DECEMBER 2024**

KNOW ALL MEN BY THESE PRESENTS:

This Agreement for the Procurement of Purified Drinking Water Supply for DFA Main Office, DFA-ASEANA, Metro Manila Consular Offices and Temporary Off-Site Passport Services (TOPS) from January to December 2024 (hereinafter, the AGREEMENT), entered into in Pasay City, Philippines, on 02 JAN 2024, between the:

DEPARTMENT OF FOREIGN AFFAIRS, (hereinafter, the PROCURING ENTITY), with principal office address at 2330 Roxas Blvd., Pasay City, 1300 Metro Manila, represented by its Undersecretary for Administration and Head of the Procuring Entity (HoPE) **ANTONIO A. MORALES**,

and

DACO SALES CORP. (hereinafter, the CONTRACTOR), a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, Security and Exchange Commission (SEC) Registration No. A199703575 dated 29 September 2017 (ANNEX "A"), with principal office address at # 5 Felix Manalo St. Pinagkaisahan, Cubao Quezon City, Metro Manila, represented by Ms. **JOANNA T. YONG LOOK**, President and who is duly authorized to enter into this Agreement per the Secretary's Certificate dated 26 November 2021, copy of which is attached as ANNEX "B" and made an integral part of this AGREEMENT.

WITNESSETH:

WHEREAS, the PROCURING ENTITY invited Bids for the Procurement of Purified Drinking Water Supply for the DFA Main Office, DFA-ASEANA, Metro Manila Consular Offices and Temporary Off-Site Passport Services (TOPS) from January to December 2024, and has accepted a bid by the CONTRACTOR to provide said goods and services in the sum of **One Million Five Hundred Forty-Three Thousand Four Hundred Forty-Nine Pesos and Sixty Centavos (PhP1,543,449.60)** only (hereinafter, the Contract Price), inclusive of all applicable taxes (VAT) and other lawful charges.

WHEREAS, this AGREEMENT, undertaken pursuant to BAC Resolution No. SMC-PB-51-2023 (ANNEX "C"), and Notice of Award (ANNEX "D"), complies with the applicable provisions of the Republic Act No. 9184 and its Implementing Rules and Regulations.

NOW, THEREFORE, for and in consideration of the foregoing premises, the PARTIES agree as follows:

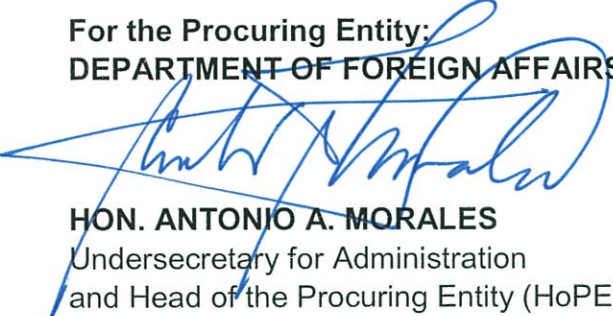
1. The definitions and terms found in the Technical Specifications / Terms of Reference (TOR), General Conditions of a Contract (GCC) and Special Conditions of a Contract (SCC) are deemed incorporated in this AGREEMENT.
2. The following documents are attached and made integral parts of this AGREEMENT:

ANNEX A - SEC/DTI Registration
ANNEX B - Secretary's Certificate
ANNEX C - BAC Resolution No. SMC-PB-51-2023
ANNEX D - Notice of Award
ANNEX E - Bid Form
ANNEX F - Certificate of Availability of Funds
ANNEX G - Technical Specifications / Terms of Reference
ANNEX H - General Conditions of Contract (GCC)
ANNEX I - Special Conditions of Contract (SCC)
ANNEX J - Performance Bond/Security

3. The CONTRACTOR shall deliver the services to the PROCURING ENTITY within the period stated in the AGREEMENT.
4. For and in consideration of the delivery of the goods and services, the PROCURING ENTITY shall pay the CONTRACTOR the Contract Price. The terms of payment shall be made in accordance with the Terms of Reference (ANNEX "G").

IN WITNESS WHEREOF, the Parties through their authorized representatives hereto have signed this AGREEMENT on 02 JAN 2024, in Pasay City, Metro Manila.

For the Procuring Entity:
DEPARTMENT OF FOREIGN AFFAIRS


HON. ANTONIO A. MORALES
Undersecretary for Administration
and Head of the Procuring Entity (HoPE)

For the Contractor:
DACO SALES CORP.


JOANNA T. YONG LOOK
President

WITNESSES:


MINDARADAT R. MAMAD
Chief Accountant, DFA


JAMES W. YONG LOOK
Managing Director, DACO
Sales Corp.

ACKNOWLEDGEMENT

Republic of the Philippines}
Pasay City } S.S.
QUEZON CITY

BEFORE ME, a NOTARY PUBLIC for and in the City of Pasay, Philippines, on this 14 MAR 2024, personally appeared The Honorable ANTONIO A. MORALES, Undersecretary for Administration and Head of the Procuring Entity (HoPE) and MS. JOANNA T. YONG LOOK, Director of DACO Sales Corp., known to me to be the same persons who executed the foregoing AGREEMENT FOR THE PROCUREMENT OF PURIFIED DRINKING WATER SUPPLY FOR DFA MAIN OFFICE, DFA-ASEANA, METRO MANILA CONSULAR OFFICES AND TEMPORARY OFF-SITE PASSPORT SERVICES (TOPS) FROM JANUARY TO DECEMBER 2024, which instrument consists of ___ pages including the page on which this acknowledgement is written and the Annexes attached thereto, all pages of which have been signed by said PARTIES and their witnesses, and who acknowledge to me that the same is their free and voluntary act and deed and of the entities they represent.

The Philippine Passport/Philippine government-issued ID of the Parties exhibited to me, the same bearing:

Table with 4 columns: NAME, Philippine Government-issued ID, PLACE OF ISSUE, DATE OF ISSUE. Rows include ANTONIO A. MORALES and JOANNA T. YONG LOOK.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and in the place above written.

ATTY. RUBEN M. AZAÑES, JR.
NOTARY PUBLIC
Commission No. NP-025 (2023-2024)
VAI ID UNTIL DECEMBER 31, 2024
2A 3rd Avenue, BAGONG LIPUNAN NG CRAME QUEZON CITY
IBP No 384112 1/1/2024 Qc
PTR No 5555119 1/2/2024 Qc
MCY E. Compliance No. VII-0018605
Attorney's Roll No. 46427

Doc. No. 356
Page No. 72
Book No. VIII
Series of 2024.

Handwritten signature/initials in blue ink.

Handwritten signature in blue ink.