

**AGREEMENT FOR THE PROCUREMENT OF DIPLOMATIC POUCH SERVICES FOR  
THE PERIOD OF JANUARY 2024 TO DECEMBER 2024**

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**KNOW ALL MEN BY THESE PRESENTS:**

This Agreement for the Procurement of Diplomatic Pouch Services (hereinafter, the AGREEMENT), entered into in \_\_\_\_\_, Philippines, on 02 JAN 2024, between the:

**DEPARTMENT OF FOREIGN AFFAIRS**, (hereafter, the PROCURING ENTITY), with principal office address at 2330 Roxas Blvd., Pasay City, 1300 Metro Manila, represented by its Undersecretary and Head of the Procuring Entity (HOPE) **HONORABLE ANTONIO A. MORALES**,

**BLUE CHIP MARKETING**, (hereinafter, the CONTRACTOR), a company duly organized and existing under and by virtue of the laws of the Philippines, as evidenced by the submitted Department of Trade and Industry (DTI) Certificate of Registration No. 1550813 dated 05 February 2020 (ANNEX "B") with principal address at 1441 Dagupan St., Tondo, Manila, represented by its owner, **WILLIAM N. BATAK**, who is duly authorized to enter into this Agreement being the Single Proprietor pursuant to the Eligibility Document copy of which is attached as ANNEX "A" and made an integral part as this AGREEMENT.

WITNESSETH:

**WHEREAS**, the PROCURING ENTITY invited bids for the Procurement of Diplomatic Pouch Services and has accepted a bid by the **CONTRACTOR** to provide service in the amount of **Thirty-Six Million Eight Hundred Ninety-Four Thousand Five Hundred Twelve Pesos 80/100 (36,894,512,80)** only, (hereinafter, the Contract Price), inclusive of all applicable taxes and other lawful charges.

**WHEREAS**, the parties complied with the relevant requirements of Republic Act No. 9184 otherwise known as the "Government Procurement Reform Act" and Government Procurement Policy Board (GPPB) Rules and Regulations, and entered in to this AGREEMENT, pursuant to BAC Resolution No. **SMC-PB-28-2023** dated 18 October 2023.

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the PARTIES agree as follows:

1. The definitions included in the General and Special Conditions of the Contract provided in the Philippine Bidding Documents for Procurement of Goods and Services issued by the Government Procurement Policy Board (GPPB) are deemed incorporated in this AGREEMENT.

*"In case of conflict or inconsistencies between or among any of the documents referred to herein and/or annexed to this Agreement, the provisions contained in this main Agreement and Technical Specifications shall be controlling."*

2. The following documents, including all other documents submitted as required by the 2016 Revised Implementing Rules and Regulations of Republic act No. 9184, are deemed to form and be read and construed as integral parts of this AGREEMENT:



- ANNEX A – PhilGEPS Registration
- ANNEX B – DTI Registration
- ANNEX C – BAC Resolution No. SMC-PB-28-2023
- ANNEX D – Notice of Award
- ANNEX E – Bid Form
- ANNEX F – Certificate(s) of Availability of Funds
- ANNEX G – Technical Specifications
- ANNEX H – General Conditions of Contract
- ANNEX I – Special Conditions of Contract

3. The CONTRACTOR agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for the submission after the execution of this AGREEMENT, such as the Notice to Proceed, Variation Orders, and Warranty Security, Shall Likewise form part of this AGREEMENT.
4. The CONTRACTOR Shall Deliver the goods to the PROCURING ENTITY within the period prescribed in the Terms of Reference/ Technical Specifications (Annex “G”)
5. The PROCURING ENTITY shall pay the CONTRACTOR the Contract Price within thirty (30) days upon delivery of goods and complete submission of all pertinent documents to the payments process of the project. The terms of Payment shall be made in accordance with the Term of Reference/ Technical Specifications (Annex “G”).

**IN WITNESS WHEREOF**, the **Parties** through their authorized representatives hereto have signed this **AGREEMENT** on 02 JAN 2024 in Pasay City, Metro Manila.

For the Procuring Entity:

For the Contractor:

~~DEPARTMENT OF FOREIGN AFFAIRS~~

By: **ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity

By: **WILLIAM N. BATAK**  
Authorized Representative / Owner  
Blue Chip Marketing

WITNESSES

By: **MINDARADAT R. MAMAD**  
Department Chief Accountant

By: **CHRISTINE SIOCO BATAK**  
Credit and Collection

**ACKNOWLEDGEMENT**

Republic of the Philippines)  
) s.s.

**CITY OF MANILA**

**CITY OF MANILA**

**FEB 15 2024**

BEFORE ME, a NOTARY PUBLIC for and in the City of \_\_\_\_\_, Philippines, on \_\_\_\_\_, personally appeared Honorable **ANTONIO A. MORALES**, Undersecretary of the Department of Foreign Affairs and **MR. WILLIAM N. BATAK** of **BLUE CHIP MARKETING** known to me to be the same persons who executed the foregoing **AGREEMENT FOR THE PROCUREMENT OF DIPLOMATIC POUCH SERVICES FOR THE PERIOD JANUARY 2024 TO DECEMBER 2024** which instrument consists of \_\_\_\_\_ pages including the page on which this acknowledgment is written and the Annexes attached thereto, all pages of which have been signed by said PARTIES and their witnesses, and who acknowledged to me that the same is their free and voluntary act and deed and of the entities they represent.

The Philippine Government-Issued ID of the Parties were exhibited to me, the same bearing:

NAME	ID No.	PLACE OF ISSUE	DATE OF ISSUE
ANOTONIO A. MORALES	Passport No. D0009237A	Manila	07-12-2021
WILLIAM N. BATAK	Drivers Licenses N04-89-104407	Manila	24-01-2019

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and in the place above written.

*Luzyviminda B. Garcia*

**NOTARY PUBLIC**  
**ATTY. LUZVIMINDA B. GARCIA**  
**NOTARY PUBLIC UNTIL 2024**  
**PTR NO:1519417/ 01-02-2024**  
**IBP NO.238190/UNTIL 2024**  
**ROLL # 30407 / OATH # 027**  
**3A-9 3/F 11/88 MALL R. REGENTE**  
**BDO. MLA.MCLE VII.# 0006263**

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