

PURCHASE REQUEST

Department of Foreign Affairs

Agency

12 FEB 2024

02-02724

Department: **OCA**

PR No. _____ Date: _____

Section: **Authentication Division**

SAI No. _____ Date: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Pax	Catering for the launching of e-Apostille Schedule: 19 March 2024, 4:30 - 6:00pm Food: - Savoury and Sweet Canapes - 1 round of Mocktail/Iced tea/Soda - Buffet type - Venue: - Bulwagang Apolinario Mabini, DFA, Roxas Blvd. - Minimal stage design - Minimal floral arrangements - Cocktail tables	100		PHP 180,000.00
				total	PHP 180,000.00

Purpose:

For OCA-Authentication Division's launching of e-Apostille

Signature:

Requested by:



Printed Name:

ADELIO ANGELITO S. CRUZ

Designation:

Assistant Secretary, OCA