PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department: OFFICE OF CULTURAL DIPLOMACY (OCD) **PR No.:** 02-09924 **Date:** 28 FEB 2024

Section: **SAI No.:** _____ **Date:**

Stock No.	Unit	Description	Quantity	Unit Cost	Total Cost
	1 tourist bus	30 - 35 seater air-conditioned tourist bus for the following days: **15 March 2024** (Friday) - From DFA to Cuyapo, Nueva Ecija; and, **16 March 2024** (Saturday) - From Cuyapo, Nueva Ecija to DFA ********** *See attached Terms of Reference (TOR)*			
				TOTAL	

Purpose: For the joint OCD and OPD Team Building and GAD Activity for FY 2024.

Requested by:

Signature:
Printed Name: **MA. THERESA JESUSA F. ALBANO**
Designation: Acting Administrative Officer

Approved by:

CELIA ANNA FERIA
Assistant Secretary