

PURCHASE REQUEST

Department of Foreign Affairs

Agency

02-07724

Department : Office of Consular Affairs

PR No. _____

Date: _____

21 FEB 2024

Section : _____

SAI No. _____

Date : _____

Stock No.	Unit	Item Description	Quantity	Total Cost
	licenses	Video Conferencing Software Subscription Inclusions: Meetings Professional Plan -Two (2) Host -One (1) year subscription -Unlimited meetings -Host up to 100 participants video meetings with recording and attendance tracking -atleast 1 GB Cloud recording per (License)	2	
	licenses	Large Meetings (add-on) -can host at least 500 participants -One (1) year subscription	1	
		Total		Php 70,000.00

Purpose : Providing additional desktop units and other Peripherals to improve the efficiency of the existing units that may greatly impact the consular services.

Signature

Requested by:



Printed Name :

ADELIO ANGELITOS S. CRUZ

Designation :

Assistant Secretary

Handwritten initials and signature