



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

OFFICE OF ASIAN AND PACIFIC AFFAIRS

REQUEST FOR QUOTATION

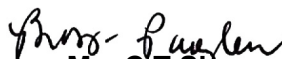
The Office of Asian and Pacific Affairs of the Department of Foreign Affairs invites you to submit a proposal in connection with the **Visit to PH of PNG FM Justin Tkatchenko** on 03-07 April 2024 based on the following **TERMS OF REFERENCE**:

<p>Lease of four (2) units of Motor Vehicle from 03 to 05 April 2024</p> <p>Lease of one (1) unit of Motor Vehicle from 03 to 07 April 2024 (from arrival to departure of the FM)</p>	<p>RATE per 10 Hours use per day, of the following:</p> <p>A. <u>To be used by the PNG FM (03-05 April 2024)</u></p> <ul style="list-style-type: none">• One (1) unit 4/5-seater sedan, 1.9 cc or higher, appropriate for a foreign minister (3 days ONLY) <p>B. <u>To be used by the Close-In Protocol Officer (03-05 April 2024)</u></p> <ul style="list-style-type: none">• One (1) unit 4/5-seater sedan, 1.4 cc or higher (3 days ONLY) <p>C. <u>To be used by the Close-In Security Officer (03-07 April 2024)</u></p> <ul style="list-style-type: none">• One (1) unit 4/5-seater sedan, 1.4 cc or higher (5 days) <p>INCLUSIONS:</p> <ul style="list-style-type: none">- Chauffeur Service within Metro Manila- Well-trained chauffeur in proper uniform with meals, fully vaccinated and with negative RT-PCR test,- gasoline/fuel,- Comprehensive Vehicle Insurance- Insurance coverage (TPL, and personal accident) <p>Approved budget: Php132,400.00</p> <p>Terms of Payment: Send Bill Arrangement (Government Terms)</p> <p>Documentary Requirements:</p> <ol style="list-style-type: none">1. Valid PhilGEPS Certificate of Registration,2. Copy of current Income Tax Return,3. Copy of current Business Permit/Mayor's Permit
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Please submit your quotation/rate duly signed by you or your authorized representative **together with the documentary requirements on or before 09:00am, 03 April 2024**. Open quotations may be submitted manually or through email at aspac.ao@dfa.gov.ph or fax no. (02) 8833 1136. For more information, you may contact the undersigned at telephone no. (02) 8834 4017.

Thank you.

Sincerely yours,

For: 
Rowena Ma. C.T Sierra
Administrative Officer

Pasay City, 27 March 2024