

**Technical Specification/Scope of Service Requirements
(Terms of Reference)**

LEASE OF MOTOR VEHICLES FOR THE VISIT OF PNG FM, 3-7 April 2024

RATE per 10 Hours use per day, of the following:

- One (1) unit 4-seater sedan, 2.9 cc or higher, appropriate for a foreign minister **for 3 days ONLY (3-5 April)**
- One (1) unit 4/5-seater regular sedan **for 3 days ONLY (3-5 April)**
- One (1) unit 4/5-seater regular sedan **for 5 days (3-7 April)**

INCLUSIONS:

- Chauffeur Service within Metro Manila
- Well-trained chauffeur in proper uniform with meals, fully vaccinated and with negative RT-PCR test,
- gasoline/fuel, parking and toll fees
- Comprehensive Vehicle Insurance
- Insurance coverage (TPL, and personal accident)

ITINERARY

- 03 April 2024 - Arrival of VIP and Delegation
- 04 April 2024- Meetings
- 05 April 2024- Meetings
- 06 April 2024 - Meetings
- 07 April 2024 - Departure of VIP

A. ABC: Php132,400

B. TERMS OF PAYMENT should be SEND BILL ARRANGEMENT (Government payment system).

C. Service Provider must be REGISTERED WITH PHILGEPS in compliance with government's procurement regulations.

TERMS OF REFERENCE
Lease of Motor Vehicles for the
Visit of PNG FM Justin Tkatchenko
3-7 April 2024

<p>Lease of two(2) units of Motor Vehicle from 03 to 05 April 2024</p> <p>Lease of one (1) unit of Motor Vehicle from 03 to 07 April 2024 (from arrival to departure of the FM)</p>	<p>RATE per 10 Hours use per day, of the following:</p> <p>A. <u>To be used by the PNG FM (03-05 April 2024)</u></p> <ul style="list-style-type: none"> ● One (1) unit 4/5-seater sedan, 1.9 cc or higher, appropriate for a foreign minister (3 days ONLY) <p>B. <u>To be used by the Close-In Protocol Officer (03-05 April 2024)</u></p> <ul style="list-style-type: none"> ● One (1) unit 4/5-seater sedan, 1.4 cc or higher (3 days ONLY) <p>C. <u>To be used by the Close-In Security Officer (03-07 April 2024)</u></p> <ul style="list-style-type: none"> ● One (1) unit 4/5-seater sedan, 1.4 cc or higher (5 days) <p>INCLUSIONS:</p> <ul style="list-style-type: none"> - Chauffeur Service within Metro Manila - Well-trained chauffeur in proper uniform with meals, fully vaccinated and with negative RT-PCR test, - gasoline/fuel, - Comprehensive Vehicle Insurance - Insurance coverage (TPL, and personal accident) <p>Approved budget: Php132,400.00</p> <p>Terms of Payment: Send Bill Arrangement (Government Terms)</p> <p>Documentary Requirements:</p> <ol style="list-style-type: none"> 1. Valid PhilGEPS Certificate of Registration, 2. Copy of current Income Tax Return, 3. Copy of current Business Permit/Mayor's Permit
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