

PURCHASE REQUEST

Department of Foreign Affairs

Agency

Department: OCD (OUMAIER-CDU)

PR No.:

04-04524

Date:

22 APR 2024

Section:

SAI No.:

Date:

Stock No.	Unit	Description	Quantity	Unit Cost	Total Cost
		Photo and Video Editing Software License Subscriptioun			
	License	Adobe Creative Cloud for teams All Apps- 1 year Subscription (for compatibility of existing fleet/files) Admin Console for managing licenses 24/7 tech support Two 1:1 expert sessions per user per year 1 TB of cloud storage Must include the following Apps: Acrobat Pro Photoshop Illustrator InDesign Premiere Pro After Effects Lightroom XD Animate Lightroom Classic Dreamweaver Audition InCopy Character Animator Capture Fresco Bridge Adobe Express Adobe Firefly Photoshop Express Media Encoder Aero Scan Fill & Sign Acrobat Reader	1		

	License	<p>ADOBE CC All Apps - Pro for teams (with Adobe Stocks Photo library) - 1 year Subscription (for compatibility of existing fleet/files)</p> <p>Admin Console for managing licenses 24/7 tech support Two 1:1 expert sessions per user per year 1 TB of cloud storage</p> <p>Must Include the following Apps: Acrobat Pro Photoshop Illustrator InDesign Premiere Pro After Effects Lightroom XD Animate Lightroom Classic Dreamweaver Audition InCopy Character Animator Capture Fresco Bridge Adobe Express Adobe Firefly Photoshop Express Media Encoder Aero Scan Fill & Sign Acrobat Reader</p>	1		
	License/Subscription	<p>Canva for Teams - 1 year Subscription (for compatibility of existing fleet/files)</p> <p>1-5 users for 1 year subscription Unlimited premium templates 100M+ selection of photos, videos, graphics, audio Resize Design option Remove background 20+ AI tools 1TB of Cloud Storage Team collaboration/editing</p>	1		
		xxx nothing follows xxx			
		Approved Budget for the Contract (ABC)		TOTAL	PHP 250,000.00

Purpose: For the Official use of OCD'S cultural projects promotion and implementation

Requested by:

Signature:

Printed Name:

Designation:



ARIEL A. GONZALES

Acting Property Officer

Approved by:



CELIA ANNA M. FERIA

Assistant Secretary